



# National Textile University, Faisalabad

## Quality Enhancement Cell



## Compliance Implementation Plan (CIP)

Against the IPE-2023 Report

June 06, 2023

Sr. #	Standard	Recommendation	Proposed Corrective Action	Responsible Body	Timeline
1.	Standard-2	Flow charts explaining the formal system of planning and evaluation are not updated	The follow charts have been updated as per the recommendations of the IPE panel; change may be seen in UPR	QEC	Done
2.	Standard-2	Minutes of BOG, EC and FPC meetings were not placed in relevant folder	The standard-2 folder has been updated, minutes.	QEC	Done
3.	Standard-2	Minutes of Meetings of Advance studies and research Board were not placed in relevant folder.	Minutes were available in soft form. Hard copies of minutes have been placed in folder.	QEC	Done
4.	Standard-2	UPR is not clear about the Life Cycle Management Plan for the University infrastructure. Who was involved in putting it together? Who approved it? How often is it updated?	University Strategic Plan 2025 was presented to the panel. However, Director P&D has been requested to provide complete documentation of University Life Cycle Management Plan.	Director P&D	3 Weeks
5.	Standard-3	The use of emergency power must get explained from the registrar office and updated in UPR.	No emergency power is in university act, nor in practice. The Rector, in absence of the pro-chancellor, performs the functions of Pro-Chancellor.	-	-


6.	Standard-4	The publication, Authorship & collaborative research policy should be revised and get approved by statutory bodies.	The matter is being forward to Director Graduate Studies and Research for presentation in next ASRB	Director GSR	Next ASRB
7.	Standard-4	The Conflict-of-Interest policy should be approved through statutory bodies in consultation with the Legal team.	The matter is being forward to Registrar for presentation in next Executive Committee	Registrar	Next EC meeting
8.	Standard-4	Turnitin report for last three years is missing.	The Director of IT will be requested to provide the said report. The report updated in the standard-4 folder.	QEC	2-Weeks
9.	Standard-5	The recent reports of classroom monitoring should be added.	Classroom check reports have been placed in relevant folder.	QEC	Done
10.	Standard-5	The exit interview mechanism should be implemented in true letter and spirit.	Deputy Registrar HR is being requested to develop a questionnaire for the said purpose, the office shall also keep record of the questionnaires filled by the exiting employee	DR. HR	3 Weeks
11.	Standard-5	The faculty satisfaction survey should be conducted immediately. Its frequency should be defined and followed in the future.	The surveys will be initiated after approval of proforma from Deans Committee	QEC	Next Deans Committee
12.	Standard-6	The student handbook should be revised to include all relevant policies, including harassment policies, etc.	Advisor Student Office is being directed to prepare a single PDF of all rules, regulations and policies related to the students. Place the softcopy of the file on University Official Website	Advisor Student Office	3 Weeks

13.	Standard-7	SOPs for public feedback are approved and a web-link is mentioned in the report to public feedback. The link is not working.	Director IT is being requested to create a weblink for public feedback, the feed back shall be directly sent to the official email address to Registrar	Director IT	3 Weeks
14.	Standard-8	Communication strategy for dissemination of rules is approved and provided in standard table, but it is not mentioned that where someone can find these rules.	The rules regulations and statutes are available on the link: <a href="https://ntu.edu.pk/registrar-office.php">https://ntu.edu.pk/registrar-office.php</a>	-	-
15.	Standard-9	Summaries/results of Alumni Surveys, graduating student surveys and employers' surveys where missing	MIS office has been directed by the worthy Rector to create portal on LMS to conduct these surveys, The system is under development.	Director IT	03 Months
16.	Standard-10	There should be a full-time Dean/Director in QEC office as per approved sanctioned position.	The post has been advertised several times, but no suitable candidate has applied for the post. It will be advertised again in upcoming advertisement	HR Office	Next Advertisement

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