

NATIONAL TEXTILE UNIVERSITY, FAISALABAD
HEC Needs Based Scholarship Program
SCHOLARSHIP APPLICATION FORM



Scholarship is based on assessment of need and merit as well as availability of funds. Selection will be decided on the basis of information provided in this form and investigations for the authentication of provided information. Candidate will appear in panel interview (s).

PROVIDING FALSE INFORMATION MAY RESULT IN FOLLOWING ACTIONS:

- Cancellation of Admission.
- Rustication from the university.
- Initiation of criminal / disciplinary proceedings
- Permanent Disqualification for award of all types of future loan / scholarship / beneficial schemes
- Refund of all the payment received and or a penalty equal to total scholarship amount.

READ CAREFULLY THESE STEPS / INSTRUCTIONS FOR FILLING THIS FORM:

Step No. 01:

- ✓ Read the application form carefully.
- ✓ Make a photocopy of the application form first
- ✓ Complete the photocopy form with led pen and make sure everything is correct and final
- ✓ Copy all information from photocopied form to the original form using black or blue ball point only and in capital letters and leave space between words

Important Note for filling Original Application Form:

- ✓ Answer all questions. Those not applicable should be marked "N/A"
- ✓ Over writing - Cutting and unreadable hand writing may result of resubmission of new form
- ✓ Check your application for spellings, grammatical errors and factual oversight
- ✓ Furnish factual, comprehensive and authentic information / Calculations in the form
- ✓ For family financial reporting, parents / guardian may be consulted for guidance
- ✓ Whenever in doubt or lost, seek help from the Focal Person / Financial Aid Office
- ✓ Affidavit Needs to be submitted after final selection of the candidate

Step No. 02: Attach the following documents with Application Form / Check List

SN	Description of Attachments	Tick the relevant
1	Copies of computerized NIC of Father Mother Guardian	<input type="checkbox"/>
2	Copies of last month's utility bills Electricity Gas Telephone Water	<input type="checkbox"/>

- | | | | |
|---|--------------------------------------|-----------------|--------------------------|
| 3 | Copy of last Income Certificate | (if applicable) | |
| | Father | | <input type="checkbox"/> |
| | Mother | | |
| | Guardian | | |
| 4 | Salary Slip or Income Certificate of | (Compulsory) | |
| | Father | | <input type="checkbox"/> |
| | Mother | | |
| | Guardian | | |

Must attach which is applicable:

- **Signed & Stamped Salary Slip in case of Private / Govt. Job from employer**
- OR**
- **Signed & Stamped Income Certificate issued by Union Council or Numberdar or Patwari/Gazetted Officer in case Business /Land Income/Farmer, Labourer on daily wage / shopkeeper /private job, then attach undertaking of Income Certificate on minimum amount of stamp paper of Rs. 100/-**
- OR**
- **Pension Book or Card in case of pensioner.**

(Each information will be verified strictly - False information may result permanent disqualification)

- | | | |
|----|---|-----------------|
| 5 | Attested copy of rent house agreement if rented home | (if applicable) |
| 6 | Copies of last & latest fee receipts of self and siblings * | (Compulsory) |
| 7 | Siblings studying on scholarship certificate | (if applicable) |
| 8 | Copies of Medical bills / expenditure related documents | (if applicable) |
| 9 | Copies of previous scholarship (s) attained | (if applicable) |
| 10 | Death Certificate of Parents / Guardian | (if applicable) |
| 11 | One Picture of House from outside front | (Compulsory) |
| 12 | Picture of Shop in case of any kind of shop work | (if applicable) |
| | Fard Jama Bandi (must be duly attested by the concerned Tehsildar) | (if applicable) |
| | in case of farming profession | |
| 13 | In case of Father/Guardian Working on another shop/business then picture of that shop | |

Step No. 03

Get final Recheck Signature from Student Financial Aid Office / Advisor Students Office:

(Signature & Date)

Definitions:

Family: Father, mother(s), brother(s), sisters(s), Maternal / Paternal Uncles (s) & Aunts, Grandparents etc.

Pucca House: A pucca house is one, which has walls and roof made of the following material.

Wall material: Burnt bricks, stones (packed with lime or cement), cement concrete, timber, ekra etc

Kutcha House: The walls and/or roof of which are made of material other than those mentioned above, such as un-burnt bricks, bamboos, mud, grass, reeds, thatch, loosely packed stones, etc. are treated as kutcha house.

Semi -Pucca house: A house that has fixed walls made up of pucca material but roof is made up of the material other than those used for pucca house.

Roof Material: Tiles, GCI (Galvanized Corrugated Iron) sheets, asbestos cement sheet, RBC, (Reinforced Brick Concrete), RCC (Reinforced Cement Concrete) and timber etc.

Others: The houses, which are not covered by the types mentioned above, are to be treated as of 'others' type.

BIO DATA FORM FOR DATA ENTRY (Must be Filled by the Student)

1. Degree and Department: _____
2. Semester: _____
3. Student Name: _____
4. Father Name: _____
5. Regd. No. _____
6. CNIC. No. _____
7. E-mail Address: _____
8. Contact No. _____
9. Mailing/Residential Address: _____
10. Name of Previous Education Institute: _____
11. Per Month Fee of Last Attended Institute: _____
12. Hostel / Day Scholar: _____
13. Marital Status of Candidate: Single /Married: _____
14. Father Status: Alive / Deceased: _____
15. Profession of the Father/ Guardian: _____
16. Total No. of family members living with you: _____
17. No. of family members studying: _____
18. No. of earning hand family members: _____
19. Father /Guardian (Salary/Pension/Business/Laborer/Shopkeeper): _____
20. Mother Income per month (if any): _____
21. Income from Agriculture Land (if any): _____
22. Income from any other sources: _____
23. Total Monthly Income from all sources: _____
24. Total Annual Income from all sources: _____
25. Average per month Gas Bill (put average of last six months): _____
26. Average per month Electricity Bill (put average of last six months): _____
27. Average per month Water Bill (put average of last six months): _____
28. Average per month Telephone Bill (put average of last six months): _____
29. Per Month Personal Education Expenditures: _____
30. Per Month Education Expenditures of the family excluding Personal education expenditure: _____
31. Per Month food/Kitchen Expenditures of the family: _____
32. Per Month Medical Expenditures of the family: _____
33. In Case rented house per month rent: _____
34. Other Misc. Expenditures: _____
35. Total Monthly Expenditure of the family (sum of all expenses): _____
36. Total Annual Expenditures of the family: _____
37. Type of the Vehicle (Car/Motorcycle/others): _____
38. Make & Model of the Vehicle: _____
39. Accommodation (Own/Rented): _____
40. Type of Accommodation (Rural/Urban): _____
41. Size of House: _____
42. Market Value of the House: _____
43. Mentioned the Size of Land/Plot: _____
44. Market Value of the Land/Plot: _____
45. Current Bank Balance: _____
46. Other Misc. Assets/Cattle's: _____
47. Total Assets Values: _____
48. Last Degree/ Semester (SGPA/CGPA/Marks): _____

Name of the University: **National Textile University, Faisalabad**

Degree Title / Program: _____

Affix two
Passport size
Photographs

Section A:**Applicant Personal and Family Information**

- 1 **Applicant's Name:** _____ Gender: Male Female
- 2 University Reg. No:

		-	N	T	U	-									
--	--	---	---	---	---	---	--	--	--	--	--	--	--	--	--
- 3 Applicant NADRA
NIC No.

						-										-			
--	--	--	--	--	--	---	--	--	--	--	--	--	--	--	--	---	--	--	--
- 4 Marital Status Single Married Divorced
- 5 Date of Birth: _____ Age: _____ Nationality _____
Place of Birth (Name of City, Country) _____
Domicile: _____ District: _____ Tehsil: _____
- 6 Present Address _____
- 7 Permanent Address: _____
- 8 Are you currently working: Yes No
- 9 If answer is Yes to Section No. 8 complete the sections (9-13)
Job Nature: _____ Designation: _____
Name of Employer/Company (if any): _____
- 10 Previous Employer/Company Name (if applicable): _____
- 11 Total Monthly Applicant Gross Income in Pak Rs. _____
- 12 Total Monthly Applicant Take Home Income* in Pak Rs. _____
- 13 Total Annual Applicant Gross Income: _____ Applicant NTN No. _____
* Take Home Income: Salary / Pay available after deduction of taxes, provident fund charges etc.
- 14 Tel (Res.): _____ Student: Father's /Guardian Mobile : _____
Student's Mobile _____ Email _____
- 15 Total Members in the Family: _____
- 16 Total Family Members currently living with you: Total: _____ Male: _____ Female: _____
- 17 Total Number of Brothers/Sisters married Total: _____ Brothers _____ Sisters _____

S #	Name of Family Member (s)	Relationship	Marital Status	Remarks**
1				
2				

3				
4				
5				
6				
7				

**Remarks: List down the number of dependents supported by married brother(s)/ sister(s)

8 Brothers/Sisters/Children/Family Members studying _____

Details of your own Brothers & Sisters only who are studying (Applicant will write his/her own detail at Sr.No.01

S #	Name	Relation with applicant	Name & Address of Institute	Institute Type (Govt / Private)	Fee per month (Semester Tuition Fee divided 4)	Home / Private Tuition Fee Per Month (If applicable)
1		Self				
2						
3						
4						
5						
Column wise Total of Semester Tuition Fees & Home Tuition Fee						
18	Grand Total of Both Columns (Per Month Semester Dues + Home / Private Tuition Fee)					

9 **Father's Name:** _____ Computerized N.I.C.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

10 Father Status: Alive Deceased (if deceased please mentioned the date of demise (dd-mm-yy)_____)

11 Professional status: Employed Self-Employed Retired Un-Employed Disabled

If answer is Employed complete the sections (22-30) else from (27-30)

22 Name of Company/Employer: _____

23 Address: _____

24 Tel (Off): _____ Mobile: _____

25 Occupation: _____ Govt. Private Others

26 Designation & Grade (BPS/ SPS/PTC etc.): _____

27 Total Gross Monthly Income (Salary/ Pension/ Others): _____

28 Total Net Monthly Take Home Income (Salary/ Pension/ Others): _____

29 Previous Occupation (if applicable): _____

30 Total Annual Income: _____ NTN _____

31 **Mother's Status:** Alive Deceased (if deceased please mentioned the date of demise (dd-mm-yy)_____)

32 Marriage Relationship: Combined Separated/Divorced

33 Professionals Status: Working Not Working

Any Other Supporting Person (Mother/ Guardian/ Brother/ Sister/Family Relative/Guardian) [Add Page if required]

34 Name: _____ Relationship: _____

35 Address: _____

36 Tel (Off/Res) _____ Mobile No. _____ NIC no. _____

37 Occupation _____ Govt. Private

38 Designation _____ Name of Company/Employer _____

39 Total Monthly Gross Income (Salary/ Pension/ Others) _____

40 Total Net Monthly Take Home Income (Salary/ Pension/ Others): _____

41 Total Net Annual Income _____

42 Total Earning Members in Family: _____

43 Total No. of family members not earning _____ 44. Monthly Financial Support Available from supporting person to Applicant in Pak Rs. _____

44 Income from Assets If any (on monthly basis)

S #	Income Source	Father	Mother	Spouse	Self	Other	Total
1	Property Rent						
2	Land Lease						
3	Bank Deposits*						
4	Shares / Securities*						
5	Other (Specify)						
44	Total						

* For sources with annual income returns, kindly report the monthly income earned

NOTE: FALSE INFORMATION MAY RESULT IN PERMANENT DISQUALIFICATION FOR ALL FUTURE SCHOLARSHIPS.....

45 Details of Family Members Earning:

S #	Family Member Name	Relationship Father Mother Guardian Siblings Self	Family Member occupation ***	Organization Name	Designation	Monthly Income (A)	Monthly Income from Assets (sec.44) (B)	(Make Total of income A & B (A+B))
1								
2								
3								
4								
46	Total Monthly Family Income (add self-income, if applicable) Pak Rupees					(A)	(B)	(A+B)

*** Family Member Occupation classification

1. Government Service (Specify the employment grade BPS/SPS/PTC etc.)
2. Private Job
3. Agriculture/Farming
4. Own Business (Self Employed). Details/nature of self-business need to filled in at remarks column
5. Others. Details/nature of self-business need to filled in at remarks column

FAMILY EXPENDITURES

47. Accommodation Expenditures (Please Check the relevant boxes)

a) Type: Bungalow Apartment /Flat Town House Village House

b) Structure: Pucca House Kutchra House Semi Pucca House Others (Detail available at Page 1 &2)

c) Status: Rented Self or Family owned Employer / Govt Owned

d) Rent Payment: Self Employer/Govt Others

Total Size of the House in Sq. ft. _____ Covered Area in Sq. ft. _____
(Sq. = No. of Marla x 272)

e) Residence Location: Rural Urban

NOTE: FALSE INFORMATION MAY RESULT IN PERMANENT DISQUALIFICATION FOR ALL FUTURE SCHOLARSHIPS....

48. Accommodation Details:

S #	Accommodation Location /Address	Number of Bed Rooms		Number of Air conditioners		Accommodation Monthly Rent (if applicable)	Accommodation Annual Rent (if applicable)
		1-2	<input type="checkbox"/>	Nil	<input type="checkbox"/>		
		2-4	<input type="checkbox"/>	1-2	<input type="checkbox"/>		
		4-6	<input type="checkbox"/>	3-6	<input type="checkbox"/>		
		6-8	<input type="checkbox"/>	6-8	<input type="checkbox"/>		
		Above 8	<input type="checkbox"/>	Above 8	<input type="checkbox"/>		
48	Total Accommodation Rental Expenditure						

- a) No. of servants in the Home: _____
- b) Any other house/flat owned by the Parents/Guardian _____(Yes / No)
- c) (if yes please specify with location and Six _____

49. Utilities Expenditures

Last Month Utilities Paid			
Telephone	Electricity	Gas	Water

Average of Last Six Months (Per Month Utilities Charges) (e.g. Add prev. 6 months payments from current bill divided by 6)					
S #	Telephone	Electricity	Gas	Water	Total
49					

Please write N/A which facility is not available

50. Family’s Monthly Food /Kitchen Expenditures _____
(only your own family)

51. Family’s Medical Expenditures: Average of last six months (Per Month Expenditure)_____

Which is your Medical Facility: Government / Employer _____ Self: _____

NOTE: FALSE INFORMATION MAY RESULT IN PERMANENT DISQUALIFICATION FOR ALL FUTURE SCHOLARSHIPS.....

52. Travelling/ Miscellaneous Expenditures

Average of last six months (Per Month Expenditure) _____

Total Family Expenditures

S #	Education Expenditure Grand Total (Sec. 18)	Accommodation Expenditure (Sec. 48)	Utilities Expenditure (Sec. 49)	Food Expenditure (Sec. 50)	Medical Expenditure (Sec. 51)	Misc. Expenditure (Sec. 52)	Total Monthly Expenditure (52.A)
52							

S #	Description	Amounts in Pak Rupees
(Sec.46)	Total Monthly Income	
(Sec. 52-A)	Total Monthly Expenditure	
	*Net Monthly Disposable Income	

(*Net Monthly Disposable Income = Total Monthly Income - Total Monthly Expenditure

* If the monthly / Yearly Disposable Income is negative, kindly explain the reasons for the gap, and the arrangements through which the differential gap is met by the family

NOTE: FALSE INFORMATION MAY RESULT IN PERMANENT DISQUALIFICATION FOR ALL FUTURE SCHOLARSHIPS.....

Section B:**Cumulative information of Self, Parents and Guardian Assets****Assets (with current market value)**53. Does the family own any Transport? Yes No

If yes kindly fill the relevant details

S #	Transport Type (Car/ Motor cycle/ Others*)	Make /Model	Engine Capacity (CC)	Registration No.	Ownership Period
1					
2					
3					
4					

* Others: include tractor, rickshaw, bi-cycle, motorcycle rickshaw, carriage pick, truck etc.

54. Number of Cattle(s) (with kind) _____

55. Area and location of Land(s)/Plot(s)/House(s)/Fat(s) owned _____

Assets Title	Qty	Size	Location (Address)	Cultivable Area	Agricultural Yield per Acre
Residential					
Commercial					
Agricultural					
Employer/ Govt Scheme					

56. Assets worth (Current Market Value in Pak. Rs.)

S #	Assets Title	Father (A)	Mother (B)	Spouse (C)	Self (D)	Family Owned/ Guardian (E)	Total =(A+B+ C+D+E)
1	House						
2	Business						
3	Land & Building						
4	Bank Balance						
5	Stocks/Prize bond						
6	Others/ Cattle(s)						
56	Total						

57. Taxes paid (per annum in Pak. Rs.) _____

Section C:

Financial arrangements for Current Year (current & next semesters)

58. Please mention annual Funds arrangement of your Education / Fee (in Pak Rupees)

S #	From Source Income	Father	Mother	Spouse	Self	Other	Total
1	Salary / Earnings						
2	Family / Friend Advances & Loan *						
3	Bank Loan						
4	Other (Specify)						
58	Total						

* Family/ Friend Loan
(Specify relationship with the relative / friend)

59. Any source of financing other than this scholarship (Please specify)

60. How were the admission / first semester charges paid? (for 1st semester students only)

NOTE: FALSE INFORMATION MAY RESULT IN PERMANENT DISQUALIFICATION FOR ALL FUTURE SCHOLARSHIPS.....

**Section D:
Applicant Educational Record**

Level of Study	Name of the Institute	*Address of the Institute	Period (Start & End Date)	Per Month Fee	Division/ GPA/ Grade
Bachelors					
Intermediate					
Higher Secondary					
Secondary					
Primary					

* At least the name of the City is required in the field.

61. Have you ever awarded any other scholarship before: Yes No

(If yes fill the details of scholarships & attach documentary proof of the scholarships)

S #	Name of Institute	Scholarship Name	Total Scholarship Amount	Total Scholarship Period	Class / Level at which Scholarship was granted
1					
2					
3					

Statement of Purpose (Explain your suitability for this scholarship) - attach separate sheet if required

UNDERTAKING

- The information given in this application is true to the best of my knowledge and I understand that any incorrect information will result in the cancellation of this application. If any information given in this application is found incorrect or false after grant of financial assistance, the institute will stop further assistance and the student will have to refund all payment received and or penalty equal to total scholarship amount.
- HEC reserves the right to use information given in this form for verification and other purposes.

Date:

Date:

Date: Parents / Guardian Signature _____

Applicant Signature: _____

NOTE: FALSE INFORMATION MAY RESULT IN PERMANENT DISQUALIFICATION FOR ALL FUTURE SCHOLARSHIPS.....

For Official use only

Are the applicant documents in order? Yes No

The notices furnished to the applicant for furnishing of required documentation

S #	Notice Date	Document Name Missing	Document Submission Date	Remarks
1				
2				
3				
4				

Application Case Review Dates (i) _____ (ii) _____

Additional Remarks

Date _____

Department Name _____

Signature Head of Department / Focal Person _____