

TENDER PROPOSALS



Tender# H-17/12-01

Lab. Equipment

NATIONAL TEXTILE UNIVERSITY – FAISALABAD

M/S.....

ADVERTISEMENTS OF THE TENDER # H-17/12-01

LAST DATE: 21-12-2017.

i. PPRA website dated July 14, 2017

ADVERTISEMENT AS IT IS:

National Textile University, Faisalabad

Tender # H-17/12-01

Lab. Equipment

1. National Textile University, Faisalabad invites bids in sealed envelopes from the original Manufacturers, their Authorized Agents, Distributors/Suppliers /Firms (GST & Income Tax registered) for the purchase of following Equipment on **C&F** basis. Detail is in the tender document.

Sr. #	Item Name	Qty.
01.	CNC Machine {C&F, PPRA Rule 36(d)}	01

2. Tender Document may be downloaded from the official website of NTU (www.ntu.edu.pk) or may be obtained from the office of Convener Purchase. The fee of Tender Document is non-refundable **Rs. 500/-** (Five Hundred only). The tender document fee will be accepted in shape of Pay order/Demand Draft **drawn on Faisalabad** in the name of “National Textile University, Faisalabad”.
3. Eligible firms will submit their bids along with **2%** earnest money of the total quoted price in sealed envelope of Financial Bid in the shape of CDR/Bank Draft in favors of National Textile University, Faisalabad, **drawn on Faisalabad**.
4. **Date, Time & Venue:** Sealed bids should reach in the office of Convener Purchase by or before **2:30 pm** on **21-12-2017**. Bids received within the stipulated time and date will be opened by the Purchase Committee in the **Meeting Room of NTU** on the same day at **3:00 pm** in the presence of the bidders or their authorized representatives.

Prof. Dr. Zahid Rizwan

Convener Purchase

041-9230081-85 (Ext. 159)

National Textile University, Sheikhpura Road, Faisalabad-37610

www.ntu.edu.pk

GENERAL INFORMATION	
i.	National Textile University (NTU), Faisalabad invites sealed bids from original Manufacturers, their Authorized Agents and Suppliers in Pakistan registered with Income Tax & Sales Tax Department for the supply of Lab. Equipment.
ii.	Tender Document may be downloaded from the official website of NTU (www.ntu.edu.pk) or may be obtained from the office of Convener Purchase. The fee of tender document is non-refundable Rs.500/- (Five Hundred only) The tender document fee will be accepted in shape of Cash/Pay order/Demand Draft drawn on Faisalabad in the name of “National Textile University, Faisalabad”. Tender fee can be submitted in a separate envelope.
1. Deadline and Procedure for Bids:	
i.	Tender Proposals under “Two-stage two envelop procedure {PPRA Rule 36(d)} will be observed in true spirit for this procurement. Date, Time & Venue: Sealed bids should reach in the office of Convener Purchase by or before 2:30 pm on 21-12-2017 .
ii.	Technical Bids will be opened in presence of authorized representatives of the bidding firms on the same day (21-12-2017) at 3:00 pm in Meeting Room, National Textile University, Faisalabad.
iii.	2 nd , 3 rd , 4 th , option(s) of any complete equipment or its any part (to make machine/equipment completely operational on site) will be considered in product presentation(s)/discussion(s). More revised/detailed/final specifications as per requirement of NTU will be provided by the technical committee through convener purchase to the bidders after the product presentation(s)/discussion(s). Then 2 nd , 3 rd , 4 th , .. option(s) of any complete equipment or its any part will not be considered in any case in final technical and financial offers. Only first offer will be considered for healthy competition. Definition: Revised specifications means more detailed and comprehensive specifications as per requirement of NTU.
iv.	The financial bids will be opened in the presence of representatives of the technically evaluated successful bidding firms. The time, date and venue will be informed in advance to open the financial offers.
2. Bidder’s Eligibility and Qualification	
i.	Bidding firm must be registered with tax authorities (Sale Tax & Income Tax) and will submit the certificates of registration.
ii.	Original manufacturer’s authorized distributors/sole agents will provide certificate for participation in the tender from their principle manufacturer(s).
iii.	Bidders are required to submit the certificate along with their offer i.e. “Certified that the prices quoted in the tender are firm, final and are not in excess of printed price list of the manufacturer in country of origin and in case of any discrepancy is noticed subsequently bidder hereby undertakes to make goods any loss to the University.”
iv.	An Affidavit duly attested by the Oath Commissioner/Notary Public showing that the firm is not Black-listed from any Govt./Semi Govt. Department of the Pakistan.
v.	Bidder will provide Address of nearest office to Faisalabad (mandatory) and Web page address (optional).
vi.	Users list of quoted items for the last two years (optional). Users list can be demanded if necessary.
3. Sealed “Technical & Financial Bid”	
i.	Technical & Financial Bids must be sealed (separately) with covering letter. There must be clearly mentioned on each envelope “Technical proposal” / “Financial Proposal”.

4.	Conditional Tender:
i.	Any condition(s) imposed by the bidder will not be accepted.
5.	Bid Security (PPRA Rule-25):
i.	Bidders must be accompanied by a Bid Security @ 02% of the quoted bid price in the shape of Pay Order / CDR (in financial offer envelope) in favor of National Textile University, Faisalabad. In case of failure tender document will not be entertained.
6.	Performance Guarantee (PPRA rule 39):
i.	C& F basis: An amount of 06% will be deposited in the form of Demand Draft / Pay order by the bidder before opening L.C. as a performance Guarantee and shall be retained for the period of one year from the date of commissioning/installation. Bank Guarantee from the scheduled bank of Pakistan will also be acceptable but it should be valid for one year from the date of commissioning/installation (shipping time, transportation time and installation time etc. must be excluded to make one year from the date of installation. Also supplier/bidder will provide under taking on judicial paper to renew Bank Guaranty (for the specified period) from the date of installation to the last day of one year.
ii.	Letter of Credit (L/C) will be arranged by the University. All necessary documents for opening LC will be provided by the bidder/supplier, very carefully to avoid any type of confusion / or delay in supply of items/equipment.
7.	Taxes/Duties:
i.	All Govt. Taxes/Duties will be paid by NTU and should not be included in the financial offer.
ii.	All clearing and insurance charges will be paid by NTU and should not be included in the financial offer.
8.	Bid Validity Period:
i.	All pricing shall be guaranteed not to increase, based on an order placed. The offer should be valid for 120 days from the date of opening of the tender.
9.	Commissioning/Installation/Training:
i.	The machine/equipment must be operational on site ie Commissioning, Installation and testing (at full capacity) of the equipment will be provided by the bidder.
ii.	Training on site will be provided by the bidder for the operation, maintenance & troubleshooting etc.
10.	Country of Origin and Packing:
i.	The equipment/items must be brand new and complete in all respects with original packing of manufacturer and strictly conforming to the given specifications. Country of origin and model must be mentioned in technical proposal.
11.	Prices:
i.	The foreign principles/manufactures/distributors/agents/supplier/bidder should quote price of Equipment on C&F basis . Transportation charges (loading/unloading etc) will be borne by the supplier/bidder. The bidder/supplier should quote unit price of main machine/equipment as per listed names and item numbers.
ii.	The bidder/supplier should quote unit price of each optional/compulsory accessory (as per final technical specification of the machine/equipment), however all such prices will be incorporated in the price of main equipment/machine as named in the given equipment list for the price comparative statement. Example: C&F basis Price of main machine/equipment = 100 USD C&F basis Price of accessory #1 (as per requirement of NTU) = 013 USD C&F basis Price of accessory #2 (as per requirement of NTU) = 008 USD C&F basis Price of accessory #3 (as per requirement of NTU) = 005 USD Total price the main machine/equipment (for financial competition) = 126 USD etc
12.	Payments:

i.	The Payment will be made on the availability of funds (approvals from Government planning agencies, other relevant authorities and University management). If payment is delayed (from Government planning agencies, other relevant authorities and University management) due to any reason; no extra interest/mark-up will be paid to the supplier/bidder.
13. Warranty & availability of Spare Parts:	
i.	The equipment/items or any part must be BRANDED (originally manufactured & assembled) & complete in all respects with original manufacturer's packing and strictly conforming to given specifications. Any used part/component (inner or outer) will not be accepted.
ii.	Warranty: support & service (free of cost) should not be less than one year otherwise offer will not be considered. Warranty period will start from the date of <i>operational work of the equipment on site</i> .
iii.	All expenditures {technical, personnel, any transportation (National/International) or any type of charges of repair/replacement of any part(s) of the item(s)/equipment during warrantee period will be borne by the supplier/bidder.
iv.	After sale, supply of spare parts must be guaranteed on payment for a period of 2 nd and 3 th year (after the expiry of warranty period that is one year).
14. Conformity with the given Specifications:	
i.	Equipment/items will be inspected at National Textile University through an authorized Surveyor in the presence of the supplier/their representative. Equipment/or any part will be rejected if not found according to the given specifications.
ii.	In case any material is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, faulty packing or is short supplied, or wrongly supplied, the supplier will replace the short supplied wrongly supplied, faulty or defective part/material free of charges including transport charges etc. or pay the full cost of replacement.
iii.	In case of failure on the part of supplier to supply the equipment's as per specifications / quantity within the stipulated time (without extension/approval from the competent authority i.e. Rector of National Textile University), a penalty at least 0.25% but not exceeding 10% per month will be imposed after the approval of competent authority. Tender with any cuttings, over writings and erasing shall not be entertained.
15. Notification of Award:	
i.	The university will award the contract to the technically successful bidder whose tender has been determined to be substantially responsive and has been determined as the lowest financial proposal.
ii.	The University will display the official comparative statement on the notice board for which such date will be notified to all bidders accordingly.
iii.	In case the offer is withdrawn, amended or revised during the validity period of the tender, the earnest money will be forfeited.
16. Mandatory Signature & Stamp:	
i.	Bidder or its authorized representative must sign & stamp each page of the bid documents (technical & financial). Also bidder/supplier will provide the certificate that is provided in this document named as Certificate (Mandatory).
17. Rights of the University:	
i.	If there is any conflict, it is a fundamental term of the Tender that the Bidders acknowledges and accepts that the terms and conditions of the University shall prevail.
ii.	The University reserves the right to reject any or all bids with assigning reason(s).
iii.	The University reserves the right to ignore or waive off minor irregularities or errors in any offer.
iv.	The University reserves the right to award the contract to one bidder or divide it among several bidders. (if applicable)
v.	The University reserves the right to cancel the offer of the Bidder whose bid has been found financially to be the lowest if it is revealed to the University that the Bidder does not have the capability or financial resources or facilities to carry out the contract in accordance with the terms and conditions of this Tender Documents.

vi.	The University undertakes to use its best endeavors to hold confidential any information provided by you in your tender submission documents. If you wish not to disclose any of the information to other bidders/suppliers/manufacturers etc. because of its sensitivity. You should identify/specify (in black and white) reason(s) for its sensitivity. Your given reason(s) (for its sensitivity) will be approved the Technical committee of NTU.
18. Breach of Contract:	
i.	In case of breach of warranty or Contract, the damages suffered by the University shall be recovered from the Contractor out of any payment due to the Contractor and / or in accordance with the terms and conditions of the Contract Performance Bond mentioned without notice to the Contractor.
19. Force Majeure:	
i.	The Contractor shall not be liable for any additional cost or for liquidated damages for delay or any failure to perform the Contract arising out of force majeure or cause beyond his/her control including acts of God, or of the public enemy. The Contractor shall within ten (10) days from the beginning of such delay notify the University in writing of the causes of the delay. The University shall ascertain the facts and the extent of the delay and extend the time for completing the supplies as in its judgment the findings justify.
20. Legal proceedings:	
i.	The law of Pakistan shall govern the contract and the tender documents. Any dispute arising out shall be decided by Competent Authority of the University.

CERTIFICATE (Mandatory)

I (authorized official)..... On behalf of (Company name)solemnly declare that I have read all the terms and conditions of this tender document (Tender No. **H-17/12-01** for National Textile University Faisalabad), carefully. I also undertake the responsibility that all the given information in tender proposal against the above said tender are correct.

Signature

Date: _____

Company name address & stamp.