



# National Textile University, Faisalabad

Office of the Graduate Studies & Research (OGSR)

## Final Thesis Defense Request Form

(updated on Jan 26-1-2023)

### (for all MS/PhD Programs)

Student Name: \_\_\_\_\_ Registration No.: \_\_\_\_\_

Cell: \_\_\_\_\_ Email address: \_\_\_\_\_

Department/School: \_\_\_\_\_ Program: \_\_\_\_\_

Semester of Defense (Spring - Fall): \_\_\_\_\_ Thesis Submission Date: \_\_\_\_\_

Title of Thesis: \_\_\_\_\_

Attempt No.: \_\_\_\_\_ Approval of Research Topic (ASRB Meeting No.) \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Signature & Date of Submission: \_\_\_\_\_

Name of Co-Supervisor 1: \_\_\_\_\_

Name of Co-Supervisor 2: \_\_\_\_\_

### Certificate of All Semester Dues & Registration Clearance

Student has paid / cleared all semester/s due/s **and** submitted all registration form/s **and** his/her previous "I" grades submitted in Controller Examination Office **and** uploaded on LMS.

Accounts Officer (Finance Office)

Sign & Stamp

HoD / Program Coordinator: \_\_\_\_\_ Date : \_\_\_\_\_

### Certificate by the Supervisor (Similarity Index Report - PPT - Submitted Publication)

It is certified that the student has finalized his/her thesis under my supervision as per NTU standard format and guidelines. The Turnitin® Similarity Index Report of the thesis is below 18%. The student has finalized PPT presentation under my supervision and given multiple rehearsal presentations in my presence. **He/She has included his/her Supervisor name in his/her research publication which is "Under Review" in research journal** \_\_\_\_\_ :

Further student meets all the conditions of final thesis defense.

Other comment (If Any): \_\_\_\_\_

### Enclosed documents:

1. Hard copy of Thesis (Spiral Binding / formatted as guidelines)
2. Turnitin® Similarity Index Report (Duly Signed & Stamped by Supervisor)
3. Soft copy of tentative PPT presentation
4. Certificate of Compliance of Local & Foreign Evaluation Reports (for MS/PhD)
5. Proof from Journal regarding publication status of "Under Review" (for MS only)

Supervisor Signature: \_\_\_\_\_

Dean / Director School: \_\_\_\_\_ Date of Final Defense: \_\_\_\_\_



# National Textile University, Faisalabad

## Office of the Graduate Studies & Research (OGSR)

### Intellectual Property Agreement Form for Faculty / Staff

(For Assigning Intellectual Property Rights to University)

In consideration of my employment by the University, the receipt of remuneration from the University, participation in projects administered by the University, access to or use of facilities provided by the University and other valuable consideration, I agree as follows:

1. I will disclose promptly to the Office of Research Innovation and Commercialization (ORIC) all potentially patentable inventions conceived or reduced-to-practice in whole or in part during the course of my University responsibilities, as a specified Invention Disclosure Form.
2. I do hereby assign to the University (or its designee) all rights which I have or may acquire in inventions, discoveries, rights of patent therein, software or courseware which are conceived, reduced-to-practice, or authored by me (hereafter NTU IP) to the extent specified in University policy:
  - (a) with the use of University facilities or resources, or
  - (b) in the field of expertise and/or within the scope of responsibilities covered by my employment/appointment/association with the University.
3. I will do whatever is required to enable the University (or its designee), at its expense, to protect the NTU IP whether by patent, copyright or otherwise; including:
  - (a) making myself available for meetings and providing necessary documentation, data and research results to support the filing or prosecution of patent applications covering NTU IP,
  - (b) reviewing and signing documents from NTU or from patent attorneys retained by NTU (or its designee) to seek protection of NTU IP, and
  - (c) assisting the university (or its designee) in seeking licensees to commercialize NTU inventions;
4. I will maintain laboratory documentation, including laboratory notebooks, where appropriate, to adequately demonstrate that inventions or discoveries were conceived or first reduced-to-practice by me including clear identification of any sponsorship;
5. I will provide to the University, prior to completion of my association with work contracted pursuant to contracts or grants, a complete disclosure of all software, inventions, or discoveries conceived or first reduced-to-practice by me with the utilization of time, money or facilities charged to contracts or grants, and copyrightable works vested thereunder. I will must give credit of any published work in result of research work made under my supervision to University.
6. I will make sure, as Principal Investigator/Supervisor of any project, that anyone working under me on a research project, also signs an appropriate Intellectual Property Agreement.

**Signature:**

**Name:**

**Department:**

**Date:**



# National Textile University, Faisalabad

## Office of the Graduate Studies & Research (OGSR)

### Intellectual Property Agreement Form for Graduate Students

(to be Signed by All MS & PhDs Students)

**(For Assigning Intellectual Property Rights to University)**

**General Rule.** Intellectual property conceived or first reduced-to-practice in graduate research or graduate thesis preparation will be owned by the University and will be subject to University policies and procedures governing intellectual property and patents.

**Special Situations.** Situations may occur where students are presented with the opportunity to participate on projects or activities in which the ownership of any resulting intellectual property must be assigned to a sponsoring entity (such as a company) as a condition of the student's participation.

**Assignment of Rights.** I agree as a condition of my participation in [Type project title

\_\_\_\_\_”] to assign and do hereby assign to National Textile University (NTU) all rights that I may acquire in inventions, discoveries or rights of patent that are conceived or first actually reduced-to-practice by me as a result of my participation. I agree to inform the University of any intellectual property that I may develop and to cooperate with the University, at University's expense, to obtain a patent or patents upon any invention or discovery conceived or first reduced-to-practice by me.

**Right to Receive Royalties.** I understand that if I assign my intellectual property rights to the University, then NTU will manage the intellectual property under current University policy and will share resulting royalties, if any, with me in accordance with University policy as it applies to intellectual property created by University employees. NTU shall be solely responsible for patenting and commercialization of the intellectual property, consistent with University policy, as may be amended from time to time, and shall have sole right and responsibility to determine the extent of patent prosecution, maintenance, enforcement and defense relating to the intellectual property. NTU is under no obligation to use other than reasonable efforts currently in practice in the future marketing or licensing of the intellectual property.

**Cooperation with Patenting Process.** I agree to make myself available to patent attorneys, to sign all papers, take all rightful oaths, and perform all acts which may be necessary, desirable or convenient for fulfilling this assignment and for securing and maintaining patents to the intellectual property. I will include my Supervisor's name in my research publication of my thesis work.

I understand that my responsibilities under this agreement will continue after completion of the project, activity and course. This agreement is effective upon the latest date of signature.

<p><b><u>Student Signature:</u></b></p> <p>Name: _____</p> <p>Registration No. _____</p> <p>Program: _____</p> <p>Date: _____</p>	<p><b><u>Supervisor Signature:</u></b></p> <p>Name: _____</p> <p>Date _____</p>
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**Student will place original signed copy at end of his thesis. Otherwise his clearance will not be signed.**