



# NatioNal textil e UNiversity, Faisal abad

TRANSPORT SECTION (Tel: 041-9230081-91 Ext: 274)

Transport Requisition Form (Only for Official Use)

**Please submit dully filled in performa 24 hour before requirement**

Name of User: \_\_\_\_\_ Department: \_\_\_\_\_

Purpose of Use: \_\_\_\_\_

Place to be visited: \_\_\_\_\_

Date & Time of Vehicle Requirement: \_\_\_\_\_

Approximate duration for which the vehicle is required: \_\_\_\_\_

Recommendation by the Departmental Head/Stamp: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of User: \_\_\_\_\_ Mobile: \_\_\_\_\_

Approved:  
(In case of Outstation)

Director W&M: \_\_\_\_\_



For Transport Section Use

Vehicle No \_\_\_\_\_ Driver Name: \_\_\_\_\_

Place to be visited: \_\_\_\_\_

Meter Reading: KM (Out) \_\_\_\_\_ KM (In) \_\_\_\_\_ Total KM \_\_\_\_\_

Signature of Driver \_\_\_\_\_

Transport Officer