

TENDER PROPOSAL



Tender Notice # G-25/07-01

Mattress/Miscellaneous Items and Services for Final Project Display (2025)

National Textile University, Sheikhupura Road, Faisalabad-37610
www.ntu.edu.pk

M/S.....

Introduction:

The idea of establishing a Textile Institute of world fame was conceived by a group of visionary industrialists in 1954. To realize this idea the Government of Punjab joined hands with the leading textile industrialists to form an Institute of Textile Technology in Faisalabad (then Lyallpur) and provided sixty-two acres of state-owned land free of cost. Kohinoor Industries, Colony Textile Mills, Dawood Foundation and Lyallpur Cotton Mills provided funds to the tune of Rs.2.5 million, which were utilized for the construction of building and provision of other infrastructure. The Government of U.K. provided the bulk of equipment and machinery, along with the services of experts under Colombo Plan. Field Marshall Muhammad Ayub Khan, the then President of Pakistan, laid the foundation stone of the Institute, on the 12th of October 1959.

A Board of Trustees, with the Minister of Industries as chairman and nominees of the donor companies as members was constituted to manage the affairs of the Institute. In order to meet the recurring expenses of the Institute a Cess was levied by the government on the Textile industry of Pakistan. Later, in 1965, the Institute was granted affiliation by the University of Engineering & Technology, Lahore, and it was renamed as “National College of Textile Engineering”. The first batch of graduate engineers was passed out in 1966. In 1973 the administrative control of the Institute was transferred to Federal Government, and it was renamed as “National College of Textile Engineering”.

In 1992, the college received a comprehensive assistance worth 650 million yen from the Japanese Government, through JICA program, in the form of latest machinery and equipment for all the departments of the Institution. The college was upgraded as National Textile University on 15 November 2002 through promulgation of Ordinance No. CXXIV of 2002 by the President of Islamic Republic of Pakistan.

Ever since its inception National Textile University has been the premier Institute of textile education in the country, meeting the technical and managerial human resource needs of almost entire textile industry of Pakistan. It always retained a close relationship with the industry and industrialists.

ADVERTISEMENTS OF THE TENDER # G-25/07-01

Last date: 03-07-2025

i.	PPRA website dated	16-06-2025
ii.	NTU website dated	13-06-2025
iii.	The Express Tribune	15-06-2025
iv	Daily Ausaf	15-06-2025

Advertisement as it is:



NATIONAL TEXTILE UNIVERSITY, FAISALABAD

(Federally Chartered Public Sector University)

Tender Notice #. G-25/07-01

Mattress/Miscellaneous Items and Services for Final Project Display (2025)

1. Tender will be processed through EPADS (e-Pak Acquisition & Disposal System) <https://www.eprocure.gov.pk>, otherwise, Tender will not be accepted.
2. National Textile University, Faisalabad invites bids as per PPRA Rule-36(b), FOR basis in sealed envelopes from the original Manufacturers, Authorized Agents/Distributors, Firms, Suppliers (GST/PST & Income Tax Registered) for the purchase of following items/services for NTU Faisalabad Campus. Detail is in tender document.

Sr. #.	Description	Earnest Money (Fixed) Amount (Rs.)
1.	Digital Graduate Catalogue (QTY = 200 Nos.)	5,650/-
2.	Appreciation Certificates (QTY = 250 Nos.)	2,850/-
3.	Provision of Portable Air Conditioning/Chiller services for 14 Days	4,750/-
4.	Publicity Materials (Media, Backgrounds, Color Ink, Solvent etc.)	10,150/-
5.	Refreshment for Guests/Visitors (for 1300 Persons)	4,500/-
6.	Annual Dinner Arrangements for Graduating Students (for 200 Persons)	14,650/-
7.	Miscellaneous Items	2,250/-
8.	Ramp and Allied Arrangements for Fashion Show	19,150/-
9.	Seating Arrangements for Fashion Show	5,100/-
10.	Supply of Lunch (for 16 persons)	1,600/-
11.	Carpet / Floor Covering (for 6000 SFT, 14 Days)	10,150/-
12.	Digital Photography Services	7,900/-
13.	Mattresses (QTY = 80 Nos.)	14,400/-

3. Tender Document may be downloaded from the official website of NTU (www.ntu.edu.pk) or may be obtained from the office of Convener Purchase. The fee of Tender Document is non-refundable Rs. 1,000/- (One Thousand Only). The tender document fee will be accepted in shape of Pay Order/Demand Draft drawn on Faisalabad in the name of **“National Textile University, Faisalabad”**.
4. Eligible firms should submit their bids along with earnest money (fixed) amount in sealed envelope of Technical Bid as mentioned against each serial in above table in the shape of CDR/Bank Draft in favor of **National Textile University, Faisalabad**, drawn on Faisalabad.
5. **Date, Time and Venue:** Sealed bids should be reached in the office of Convener Purchase by or before **11:00 am** on **03-07-2025**. Bids received within the stipulated time and date **shall be opened** by the Purchase Committee in the **Meeting Room of NTU Faisalabad** on the same day at **11:30 am** in the presence of the bidders or their authorized representatives.
6. The names of contact persons for any technical queries are given in tender document.

Dr. Zahid Hussain, Convener Purchase

National Textile University, Faisalabad-37610, Tel: 041-9230081-85 (Ext. 113), www.ntu.edu.pk

IMPORTANT NOTE	
i.	<ul style="list-style-type: none"> a) Technical bid and Financial bid shall be accepted through EPADS, additionally dispatch the same in hard form on original letterhead pad of the company dully sign and stamped by authorized officials. b) Photocopy of such document (s) (as hard copy of technical and financial bids) shall not be accepted even with original stamp & signature.
ii	<ul style="list-style-type: none"> a) Only and only: existing Machine/Equipment/Item /part/Accessory which is indicated on the Manufacturer's web/catalogue /brochure with model number/catalogue number will be accepted where applicable.
iii	<ul style="list-style-type: none"> a) Any Special prepared model of Machine/Equipment/Item or its part / accessory to meet the requirement of NTU shall not be accepted. b) Any Special prepared model of Machine / Equipment / Item or its part / accessory shall be accepted if it is specifically asked / indicated / mentioned in technical specification(s).
iv	<ul style="list-style-type: none"> a) Any type of alteration /modification to meet the requirement of NTU in any existing model of Machine /Equipment/Item or any part/Accessory will not be accepted. b) Any type of alteration /modification to meet the requirement of NTU in any existing model of Machine /Equipment/Item or any part/Accessory will be accepted if it is specifically asked/indicated/mentioned in technical specification(s) or mentioned in tender document in specific item detail.
v	<ul style="list-style-type: none"> a) The catalogue/brochure of the quoted model must be on the web of principal manufacturer /company etc. Self-made catalogue/brochure by the bidder will be considered as cheating and this attitude can create serious problems (as per PPRA rules) in the business of the bidder.
vi	<ul style="list-style-type: none"> a) A fake website or a fake advertisement of the quoted model (to make money from NTU or to meet the requirement of NTU) on the genuine web site of the principal manufacturer /company will be considered cheating and the case will be proceeded as per PPRA rules.
vii	<ul style="list-style-type: none"> a) Complete machine/equipment/item in its original packing (as in the country of origin) will be accepted. Its any specific part/Accessory (locally made) will not be accepted unless categorically mentioned (locally made) in the final technical specifications.
vii	<ul style="list-style-type: none"> a) Any part of the equipment/machine (even it is compulsory to make equipment /machine operational) if it is as per requirement of NTU then do not write the word "optional". Please quote optional item separately if categorically requested.
ix	<ul style="list-style-type: none"> a) Successful bidder is bound to provide <i>only and only</i> the exact quoted model number of machine / equipment/ items. Justification(s) such as: (quoted model is not available right now, its manufacturing for NTU will take long time, it is outdated, company has stopped its manufacturing) will not be accepted. Bidder's offer such as "Latest model with better/similar technical specifications can be delivered in the same price and time" shall not be accepted of this tender document. b) Situation will be declared as "failure in delivery of machine /equipment /item". Case will be forwarded to the blacklisting committee to proceed further as per PPRA rules-19.

All bidders /suppliers are requested to participate independently I each item / serial / lot as indicated in the advertisement.

Each item / serial / lot shall be compared for prices independently to calculate the most advantageous bidder.

2. Deadline and Procedure for Bids:

i.	Tender Proposals required under PPRA Rule 36(b), FOR Basis.
ii.	<p>PPRA Rule 36(b): Single stage two envelope procedure. Technical & Financial Bids must be sealed (separately) with covering letter. There must be clearly mentioned on each envelope "Technical proposal" / "Financial Proposal".</p> <p>NOTE: 2nd, 3rd, 4th option(s) of any complete item or its any part shall not be considered in any case. Only 1st option will be considered for healthy competition under this rule.</p>

3. Bidder's Eligibility and Qualification

i.	Bidding firm must be registered with EPADS, Govt. tax authorities (GST, PST and Income Tax etc.) and shall submit the certificates of registration.
ii.	Bidders are required to submit the certificate along with their offer i.e. "Certified that the prices quoted in the tender are firm, final and the prices will not change in any case.
iii.	An Affidavit duly attested by the Oath Commissioner/Notary Public showing that the firm is not Blacklisted from any Govt./Semi Govt. Department of Pakistan.

iv.	Bidder will provide address of nearest office to Faisalabad (mandatory) and Web page address (mandatory where applicable).																																										
4. Sealed “Technical & Financial Bid”	<p>i. Technical & Financial Bids must be sealed carefully (separately) with covering letter. There must be clearly mentioned on each envelope “Technical proposal” / “Financial Proposal”.</p>																																										
5. Conditional Tender:	<p>i. Terms and conditions published in this Tender document are final. Any condition(s) imposed by the bidder in contradiction of the published document shall not be accepted.</p>																																										
6. Bid Security (PPRA Rule-25):	<p>Eligible firms should submit their bids along with earnest money (fixed) amount, independently /separately as explained above in advertisement, in sealed envelope of Technical Bid in the shape of CDR / Bank Draft in favor of National Textile University, Faisalabad, drawn on Faisalabad. Details of fixed bid security as per advertisement is given below:</p> <table border="1"> <thead> <tr> <th>Sr. #</th> <th>Description</th> <th>Earnest money (fixed) amount (Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Digital Graduate Catalogue</td> <td>5,650/-</td> </tr> <tr> <td>2</td> <td>Appreciation Certificates</td> <td>2,850/-</td> </tr> <tr> <td>3</td> <td>Provision of Portable Air Conditioning/Chiller services</td> <td>4,750/-</td> </tr> <tr> <td>4</td> <td>Publicity Materials (Media, Backgrounds, Color Ink, Solvent etc.)</td> <td>10,150/-</td> </tr> <tr> <td>5</td> <td>Refreshment for Guests/Visitors (for 1300 Persons)</td> <td>4,500/-</td> </tr> <tr> <td>6</td> <td>Refreshment for Staff and Students (for 200 Persons)</td> <td>14,650/-</td> </tr> <tr> <td>7</td> <td>Miscellaneous Items</td> <td>2,250/-</td> </tr> <tr> <td>8</td> <td>Ramp and Allied Arrangements for Fashion Show</td> <td>19,150/-</td> </tr> <tr> <td>9</td> <td>Seating Arrangements for Fashion Show</td> <td>5,100/-</td> </tr> <tr> <td>10</td> <td>Supply of lunch for jurors (16 persons)</td> <td>1,600/-</td> </tr> <tr> <td>11</td> <td>Carpet / Floor Covering (for 6000 SFT, 14 Days)</td> <td>10,150/-</td> </tr> <tr> <td>12</td> <td>Digital Photography Services</td> <td>7,900/-</td> </tr> <tr> <td>13</td> <td>Mattresses (QTY = 80 Nos.)</td> <td>14,400/-</td> </tr> </tbody> </table>	Sr. #	Description	Earnest money (fixed) amount (Rs.)	1	Digital Graduate Catalogue	5,650/-	2	Appreciation Certificates	2,850/-	3	Provision of Portable Air Conditioning/Chiller services	4,750/-	4	Publicity Materials (Media, Backgrounds, Color Ink, Solvent etc.)	10,150/-	5	Refreshment for Guests/Visitors (for 1300 Persons)	4,500/-	6	Refreshment for Staff and Students (for 200 Persons)	14,650/-	7	Miscellaneous Items	2,250/-	8	Ramp and Allied Arrangements for Fashion Show	19,150/-	9	Seating Arrangements for Fashion Show	5,100/-	10	Supply of lunch for jurors (16 persons)	1,600/-	11	Carpet / Floor Covering (for 6000 SFT, 14 Days)	10,150/-	12	Digital Photography Services	7,900/-	13	Mattresses (QTY = 80 Nos.)	14,400/-
Sr. #	Description	Earnest money (fixed) amount (Rs.)																																									
1	Digital Graduate Catalogue	5,650/-																																									
2	Appreciation Certificates	2,850/-																																									
3	Provision of Portable Air Conditioning/Chiller services	4,750/-																																									
4	Publicity Materials (Media, Backgrounds, Color Ink, Solvent etc.)	10,150/-																																									
5	Refreshment for Guests/Visitors (for 1300 Persons)	4,500/-																																									
6	Refreshment for Staff and Students (for 200 Persons)	14,650/-																																									
7	Miscellaneous Items	2,250/-																																									
8	Ramp and Allied Arrangements for Fashion Show	19,150/-																																									
9	Seating Arrangements for Fashion Show	5,100/-																																									
10	Supply of lunch for jurors (16 persons)	1,600/-																																									
11	Carpet / Floor Covering (for 6000 SFT, 14 Days)	10,150/-																																									
12	Digital Photography Services	7,900/-																																									
13	Mattresses (QTY = 80 Nos.)	14,400/-																																									
	<p>In case of failure to attach the bid security mentioned as above, the tender shall not be accepted. The bidder shall be treated a disqualified from the competition.</p>																																										
7. Performance Guarantee (PPRA rule 39):	<p>i. a) Successful bidder shall provide an amount of 06% of the quoted price in the form of CDR/Pay order within the 03 working days after the issuance of the intimation letter along with the contract agreement {A contract agreement on stamp paper as per Punjab Govt. finance act 2018 (Sr. # 2C(b)} will be signed by the bidder / supplier).</p> <p>b) Supply order will be issued after the fulfillment of the above requirements.</p> <p>ii. a) Performance guarantee will be retained only for the items in serial No. 13 for the given warranty period (01 year) that will start from the date of commissioning / installation /supply.</p> <p>b) An amount of 06% excluding serial No., 13 will be returned / reimbursed back after the comments from the end user at the time of job completion.</p>																																										
8. Taxes/Duties:	<p>i. FOR basis: Applicable all Govt. Taxes will be paid by the bidder.</p> <p>ii. All payments will be made after the supply of items.</p> <p>iii. A contract agreement on stamp paper as per the Punjab finance act 2018 (Sr. # 2C(b), (i.e., 25 paisas for everyone hundred rupees)} shall be signed by the bidder /supplier before providing services.</p>																																										
9. Bid Validity Period:																																											

i.	All pricings shall be guaranteed not to increase, based on an order placed. The offer should be valid for 90 days from the date of opening of the tender (Technical proposal opening) in case of PPRA rule 36(b).
10.	All Expenditures like: Freight/Loading/Unloading/Commissioning/Installation on site:
i.	The bidder is required to provide the quoted items and services within the premises of the University unless an alternate location is specified in the technical specifications / tender documents. The National Textile University will not bear any additional charges. The quoted rates shall be considered final and inclusive.
11.	Requirement:
i.	The items /services must be according to the specifications as published in the tender documents.
ii.	Redressal of Grievances (PPRA rule-48) Please follow PPRA rule-48 in case of any Grievance(s) and contact NTU grievances committee.
iii.	Warranty: Warranty shall apply only to the items supplied. For item listed under Serial No. 13, the warranty period shall be one year, commencing from the date of supply. The supply date shall be determined based on the receiving date acknowledged by an authorized NTU official or representative on the delivery challan.
iv.	Penalty for late delivery: <ul style="list-style-type: none"> a) In case of late delivery by the bidder/supplier in supplying the items as per the specified quantity and specifications within the stipulated time, a penalty of at least 0.25% per month, but not exceeding 10%, will be imposed. However, the supplier may request an extension in the delivery timeline. This extension shall be applicable only in the case of imported items and must be supported by a solid justification. Approval for an extension in delivery time may be granted by the competent authority (i.e. Worthy Rector of NTU). b) Tender with any cuttings, over writings and erasing shall not be entertained.
12.	Prices:
i	FOR prices must be in Pak rupees. All payments of item(s) / services will be made after the supply of items and completion of job/work/program onsite. No advance cash payment /or advance payment through cheque / cash will be made in any case).
ii	Each item will be compared independently for competition.
13.	Payments:
i	The Payment will be made on the availability of funds (approvals from Government planning agencies etc., other relevant authorities and University management). If payment is delayed (from Government planning agencies, other relevant authorities, and University management) due to any reason; no extra interest/mark-up will be paid to the supplier/bidder.
14.	Expenditures:
i.	All expenditures {technical, personnel, any transportation, or any type of charges of repair/replacement of any part(s) of the item(s)/equipment etc. during the supply/service period/guarantee period will be borne by the supplier/bidder.
15.	Conformity with given Specifications:
i.	Equipment/items/supply etc. will be inspected on site (at National Textile University) in the presence of the supplier/bidder/their representative. Equipment/item or any part will be rejected if not found according to the given specifications.
ii.	In case any material / item is found not in conformity with the specifications provided in the tender, either on account of inferior quality, defective workmanship, faulty design, or is short supplied, or wrongly supplied, the supplier will replace the short supplied wrongly supplied, faulty or defective part /material free of charges including transport charges etc.
iii.	In case of failure on the part of supplier to supply /provide the services/equipment/item as per specifications / quantity within the stipulated time, the case will be forwarded to the NTU blacklisting committee (Blacklisting policy can be downloaded from the NTU web.). Tender with any cuttings, over writings and erasing shall not be entertained.
16.	Notification of award:

i.	The university will award the contract to the technically successful bidders/suppliers whose tender has been determined to be substantially responsive and has been determined as the most advantageous financial proposal.
ii.	The University will upload official comparative statement on EPADS, or the notice board for which such date will be notified to all bidders/suppliers accordingly.

17. Blacklisting:

i.	In case the offer is withdrawn, amended, or revised during the validity period of the tender, failure in the delivery (of equipment/item/service or its part/Accessory), the case will be sent to NTU blacklisting committee. The Blacklisting policy can be downloaded from the NTU website url: https://www.ntu.edu.pk/tender-details.php?id=3102 as per PPRA rule-19.
----	--

18. Mandatory Signature & Stamp:

i.	Bidder or its authorized representative must sign & stamp each page of the bid documents (technical & financial). Also bidder/supplier will provide the certificate that is provided at the end of this document named as Declaration Certificate (Mandatory).
----	--

19. Rights of the University:

i.	In case of conflicts, it is fundamental that issue will be resolved as per PPRA rule, Govt. of Pakistan.
ii.	The University reserves the right to reject any or all bids with assigning reason(s).
iii.	The University reserves the right to ignore or waive off minor irregularities or errors in any offer.
iv.	The University reserves the right to award the contract to one bidder or divide it among several bidders. (if applicable)
v.	The University reserves the right to cancel the offer of the Bidder whose bid has been found financially to be the lowest if it is revealed to the University that the Bidder does not have the capability or financial resources or facilities to carry out the contract in accordance with the terms and conditions of this Tender Documents.

20. Breach of Contract:

i.	In case of breach of warranty by the supplier/bidder, the damages suffered by the University shall be recovered from the supplier/bidder out of any payment due to the supplier/bidder and / or in accordance with the terms and conditions of the Contract Performance Bond mentioned without notice to the Contractor.
----	--

21. Force Majeure:

i.	The supplier/bidder shall not be liable for any additional cost or for liquidated damages for delay or any failure to perform the Contract arising out of force majeure or cause beyond his/her control including acts of God, or of the public enemy or any uncontrollable circumstances. The supplier/bidder shall within one day from the beginning of such delay notify the University in writing of the causes of the delay. The University shall ascertain the facts and the extent of the delay and extend the time for completing the supplies as in its judgment the findings justify.
----	---

22. Legal proceedings:

i.	The law of Pakistan shall govern the contract and the tender documents. Any dispute arising out shall be decided by Competent Authority of the University as per PPRA rules.
----	--

For any technical query even for any confusion in understanding tender document/technical specifications, pl contact following persons.

23. Contact Person(s):

Sr.# 1 to 12	Dr. Zafar Javed:	041-9230081-85, Ext. 230
Sr.# 13	Mr. Muhammad Ramzan:	041-9230081-85, Ext. 218

**Declaration Certificate
(Mandatory)**

"I, on behalf of (company name), hereby solemnly declare that I have thoroughly read and understood all the terms and conditions outlined in the tender document (Tender Notice # G-25/07-01) issued for National Textile University, Faisalabad. I confirm that all the information provided by the undersigned in the tender proposal for the said tender is accurate, complete, and true to the best of my knowledge.

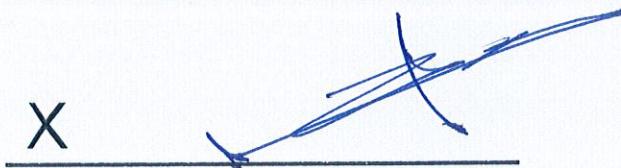
I fully accept the responsibility for the correctness of the information provided in the proposal and understand that any discrepancies or inaccuracies may result in disqualification from the tender process."

Signature

Date: _____

Company name address & stamp.

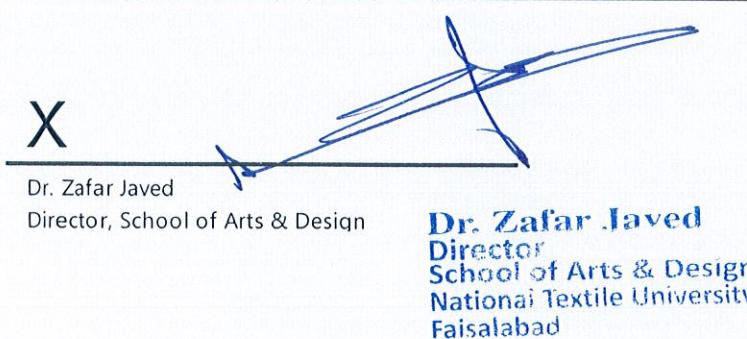
<p>1. Digital Graduate Catalogue Specifications:</p> <p>1. Length and Format:</p> <ul style="list-style-type: none"> - Page Length: It should be designed to comfortably simulate a 150-page experience, ensuring content is concise and easily navigable. - Display Size: Optimized for standard digital devices (desktops, tablets, and mobiles), the catalogue should adapt to screen sizes while maintaining a default layout resembling a 9.5" x 7" format for consistency. <p>2. Material and Presentation:</p> <ul style="list-style-type: none"> - Visual Quality: High-resolution imagery and sharp text reproduction are critical, with assets optimized for digital viewing across various devices. - Interactive Elements: Incorporate interactive features such as clickable links, expandable sections, and embedded multimedia (videos, 3D models) to enhance user engagement and information accessibility. <p>3. Design and User Interface:</p> <ul style="list-style-type: none"> - Navigation: Intuitive navigation tools such as a clickable table of contents, search functionality, and breadcrumb 	200	
--	-----	--



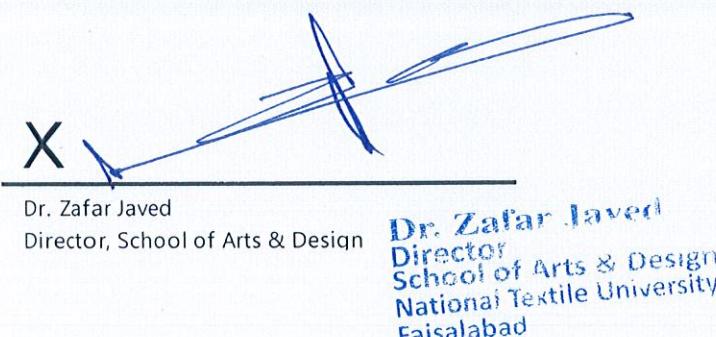
Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

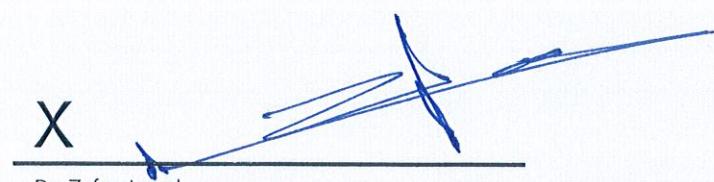
<p>trails to facilitate easy movement through the catalogue.</p> <ul style="list-style-type: none"> - Accessibility: Ensure compliance with web accessibility standards (WCAG) to accommodate all users, including those with disabilities. <p>4. Title Page and Aesthetics:</p> <ul style="list-style-type: none"> - Title Page: Digital rendering of the title page with high-quality graphics, potentially incorporating subtle animations or interactive elements for a striking first impression. - Aesthetic Themes: Use a consistent and professional color scheme and typography that reflects the branding and visual identity of the graduate programs. <p>5. Technical Specifications:</p> <ul style="list-style-type: none"> - Hosting and Platform: The catalogue should be hosted on a stable platform that supports high traffic volumes and is compatible with various operating systems and browsers. - Security: Implement security measures to protect the content and user data, including regular updates and backups. <p>6. Quality Assurance and Updates:</p> <ul style="list-style-type: none"> - Review and Updates: Regular updates to the catalogue content should be easy 		
---	--	--



<p>to implement. A version control system could be beneficial for tracking changes and updates.</p> <p>- Feedback Mechanism: Incorporate a feedback mechanism allowing users to report issues or suggestions, which can help in continuously improving the digital catalogue.</p>		
<p>7. Design and Development</p> <p>Responsibility:</p> <p>- Vendor Responsibilities: The vendor will be responsible for the digital design and interface layout, ensuring an engaging and organized user experience. Proposals for the digital catalogue design must be approved by the committee before implementation.</p>		
<p>8. Compliance and Standards:</p> <p>- Commitment to Quality: Vendors must demonstrate their ability to deliver a high-quality digital product by showcasing previous work or prototypes. Compliance with digital standards and user accessibility must be adhered to rigorously.</p> <p>9. Flippable Page Feature:</p> <p>- Interactive Pages: Integrate a flippable page feature to simulate the experience of browsing through a physical catalogue.</p>		



<p>This can be achieved through software that mimics page-turning animation, providing a familiar and engaging user interaction.</p> <p>- Customization Options: Offer users the ability to toggle between a traditional scrolling view and a flippable page view, accommodating different user preferences.</p> <p>10. Downloadable PDF Format:</p> <ul style="list-style-type: none"> - Multi-Platform Compatibility: Ensure the digital catalogue can be downloaded as a PDF file, fully formatted to maintain the original design integrity. The PDF should be compatible across various platforms and devices, including PCs, tablets, and smartphones. - Offline Access: By providing a downloadable PDF option, users can access the catalogue content offline, which is particularly useful for environments with limited or unreliable internet access. - Print Option: Allow users the option to print the PDF if they need a physical copy for reference, ensuring that the print layout is optimized for paper usage and clarity. 		
<p>Specification Details:</p> <p>2. Appreciation Certificates:</p>	250	



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

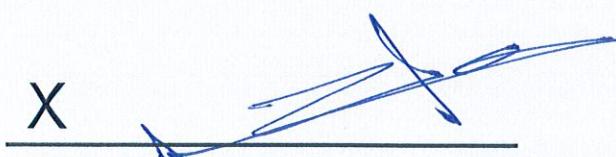
<ul style="list-style-type: none"> - Material: 350 GSM Matt Card of approved texture and quality - Printing: Four-color printing - Size: A4 - Quantity: 200 certificates required <p>Note: The vendor shall be responsible for the design of the appreciation certificates based on the raw information provided by the user. The design should be in accordance with the desired standards and specifications mentioned above.</p> <p>Please ensure that the certificates are printed on the specified material with the approved texture and quality. The design should be visually appealing, professional, and in line with the purpose of appreciation.</p> <p>Note: All tender items or services will be subject to the final quality approval by the event QA committee.</p>		
<p>Portable Air Conditioning/Chiller including electricity cost:</p> <ul style="list-style-type: none"> • Capacity: The air conditioning/chiller unit should have a capacity of 150 HP, ensuring efficient cooling for the designated area. • Mobility: The unit should be easily movable and designed for portable use, allowing for flexible installation and relocation as per requirements. • Cooling Efficiency: The unit should deliver effective and reliable cooling performance, 	For 14 days	



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>maintaining a comfortable and controlled temperature in the desired area.</p> <ul style="list-style-type: none"> • Temperature Control: The air conditioning/chiller unit should feature precise temperature control capabilities, allowing users to adjust and maintain the desired cooling levels. • Environmental Considerations: The unit should be designed to minimize environmental impact, considering factors such as energy efficiency and the use of eco-friendly refrigerants. <p>Installation, Commissioning, Operation, and On-Site Responsibilities:</p> <ul style="list-style-type: none"> • Installation: The vendor should provide professional installation services, ensuring proper setup and connection of the portable air conditioning/chiller unit at the designated site. • Commissioning: The vendor should conduct comprehensive commissioning procedures to verify the correct functioning and performance of the unit. • Operation: The vendor shall be responsible for operating the portable air conditioning/chiller unit on-site for the designated period specified in the agreement. This includes monitoring the unit's performance, maintaining the desired temperature, and ensuring smooth operation throughout the duration. 		
---	--	--



Dr. Zafar Javed
Director, School of Arts & Design

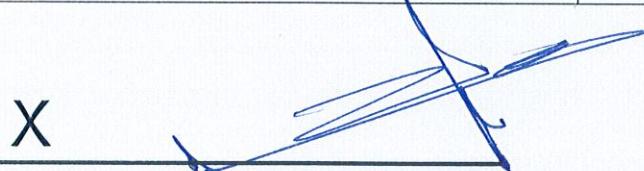
Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<ul style="list-style-type: none"> Maintenance Support: The vendor should offer ongoing maintenance support and periodic servicing to ensure the optimal performance and longevity of the air conditioning/chiller unit. This should include access to spare parts and a responsive customer service helpline for any technical assistance required. Please note that all equipment, components, and services provided must meet industry standards and safety regulations. Bidders should provide detailed information regarding the technical specifications, certifications, and warranty coverage for the portable air conditioning/chiller unit. 		
<p>3. Publicity material/media, backgrounds, color inks, as per samples available at School of Arts & Design</p> <p>1. Media for Printing:</p> <ul style="list-style-type: none"> - Glossy Flex for Printing (240 g): 60" wide, 1000 Sq.ft - Matt Flex for Printing (260 g): 60" wide, 1000 Sq.ft <p>2. Ink for Flex Printing:</p> <ul style="list-style-type: none"> - Cyan, Yellow, Black, Magenta: 02 sets (1 liter of each color) 	Media. 2000 SFT Ink 08 liters Solvent 02 liter	

Dr. Zafar Javed
 Director, School of Arts & Design

Dr. Zafar Javed
 Director
 School of Arts & Design
 National Textile University
 Faisalabad

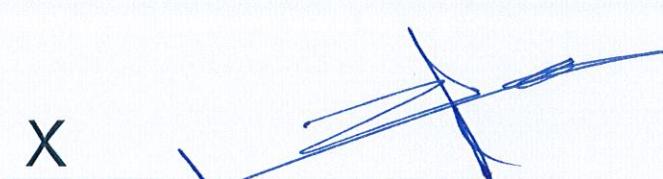
<p>3. Solvent Cleaner:</p> <p>- Solvent Cleaner: 02 liters</p> <p>For the media, please provide Glossy Flex and Matt Flex for printing, each measuring 60" in width and totaling 861 square feet. Ensure that the media meets the specified weight and width requirements.</p>		
<p>4. Refreshment for Guests/Visitors (per guest):</p> <ul style="list-style-type: none"> • Mineral Water: <ul style="list-style-type: none"> Quantity: Each guest/visitor should be provided with 500 ml of mineral water. - Packaging: The mineral water bottles should be securely packed to maintain their freshness and prevent any leakage. - Cold State: The mineral water bottles should be supplied in a chilled state, ensuring a refreshing and cool drinking experience for the guests/visitors. - Brand Requirement: Only tier one/top quality international brands of mineral water will be accepted. • Bottled/Packed Juice: 	<p>1300 guest</p>	



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

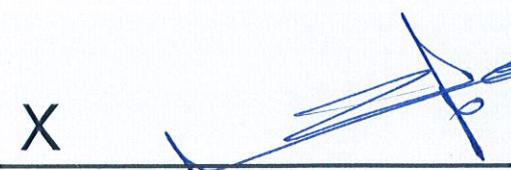
<ul style="list-style-type: none"> - Quantity: Each guest/visitor should be provided with 250 ml of bottled/packed juice. - Variety: The bottled/packed juice should be a popular and widely consumed brand, offering a range of flavors such as fruit juices or vegetable juices. - Packaging: The bottled/packed juice should be securely packed to maintain its freshness and prevent any spillage. - Brand Requirement: Only tier one/top quality international brands of bottled/packed juice will be accepted. <ul style="list-style-type: none"> • Delivery and Presentation: <ul style="list-style-type: none"> - Cold State: Both the mineral water bottles and bottled/packed juice should be delivered to the site in a cold state, maintaining their desired temperature. - Packaging: The refreshments should be properly packed and sealed, ensuring hygiene and preventing any contamination. - Presentation: The packaging should be visually appealing and presentable, 		
---	--	--



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>reflecting a professional and high-quality image.</p> <ul style="list-style-type: none"> • Quality Assurance: <ul style="list-style-type: none"> - Freshness: The mineral water and bottled/packed juice should have a long shelf life, ensuring that they are fresh and safe for consumption. - Brand Reputation: The mineral water and bottled/packed juice brands provided should be reputable and well-known for their quality and taste. - Compliance: The refreshments should comply with all relevant food safety and quality regulations. • Supply Schedule and Timely Delivery: <ul style="list-style-type: none"> - Distribution: The supply of refreshments shall be distributed over a period of 14 days, in accordance with the schedule of the thesis display. - Vendor Stall or Vending Point: The selected vendor shall establish a dedicated stall or vending point on-site, strategically located for easy access by guests/visitors. - Timely Delivery: The vendor should ensure punctual delivery of the 		
---	--	--



X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>refreshments as per the specified schedule, adhering to the allocated time slots for each day.</p> <p>Note: Bidders should provide detailed information regarding the tier one/top quality international brands of mineral water and bottled/packed juice they propose to supply. Only proposals featuring these brands will be considered. Samples may be requested for evaluation to ensure compliance with the specified requirements.</p> <p>To ensure timely delivery and convenient access for guests/visitors, the selected vendor shall establish a dedicated stall or vending point on-site, strategically located in a prominent area. The stall or vending point should be visually appealing, well-maintained, and staffed by professional personnel to provide efficient and friendly service.</p>		
<p>6. Annual Dinner Arrangement for Graduating Students</p> <p>Menu:</p> <p>- One Dish Menu: The dinner menu should consist of a single dish that is suitable for a large gathering,</p>	200 Persons	



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

ensuring a diverse and enjoyable dining experience for the graduating students.

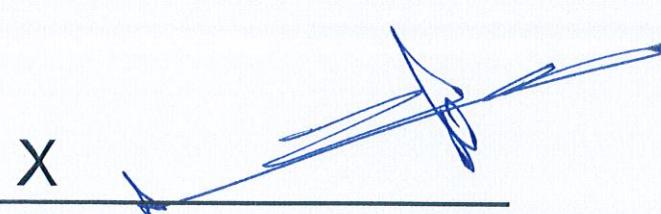
- Food Quality: The dish should be prepared using high-quality ingredients, maintaining hygiene and adhering to food safety standards.
- Vegetarian and Non-Vegetarian Options: The dish should have both vegetarian and non-vegetarian variants, accommodating the dietary preferences of all attendees.
- Quantity: Sufficient servings should be provided to accommodate the expected number of guests.

Beverages:

- Non-Carbonated Drinks: Only non-carbonated beverages, such as bottled juices, flavored water, and mocktails, should be provided as drink options for the guests.
- Brand Requirement: Only reputable and well-known brands of non-carbonated drinks should be included to ensure quality and taste.

Dessert/Sweets:

- Assortment of Sweets: A selection of traditional sweets and desserts should be included in the menu, offering a sweet ending to the dinner.



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

- Variety: The assortment should feature a range of flavors and textures, catering to different preferences.

Seating and Lighting Arrangement:

- Comfortable Seating: Adequate seating arrangements, such as chairs and tables, should be provided to accommodate all the guests comfortably.

- Spacious Layout: The seating arrangement should be organized in a way that allows sufficient space for guests to move around and interact.

- Lighting: Appropriate lighting should be set up to create a pleasant ambiance and ensure proper visibility for the guests.

Provision of Revolving Fans:

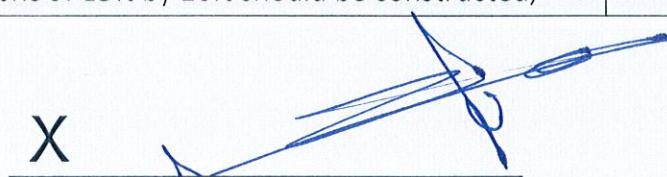
- Comfortable Environment: Revolving fans should be strategically placed to ensure a comfortable and well-ventilated dining environment for the guests.

- Adequate Number: Sufficient revolving fans should be provided to cover the entire dining area, maintaining a pleasant temperature.

Sound System and Temporary Stage:

- Sound System: A high-quality sound system should be provided to ensure clear and audible announcements, speeches, and background music during the event.

- Temporary Stage: A temporary stage with dimensions of 15ft by 10ft should be constructed,



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

providing a designated area for performances, speeches, and other event-related activities.

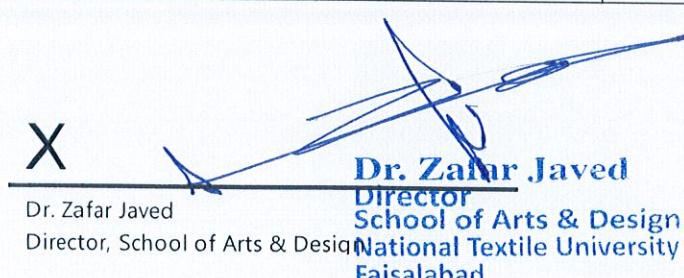
Venue Preparation:

- Open Area: The dinner arrangement should be made in an open area within the university premises, offering a spacious and suitable location for the event.
- Cleanliness: The venue should be clean and well-maintained before and during the event, providing a pleasant atmosphere for the graduating students.
- Cleaning After Dinner: The vendor shall be responsible for the cleaning of the venue after the dinner, ensuring that it is left in a tidy and presentable condition.

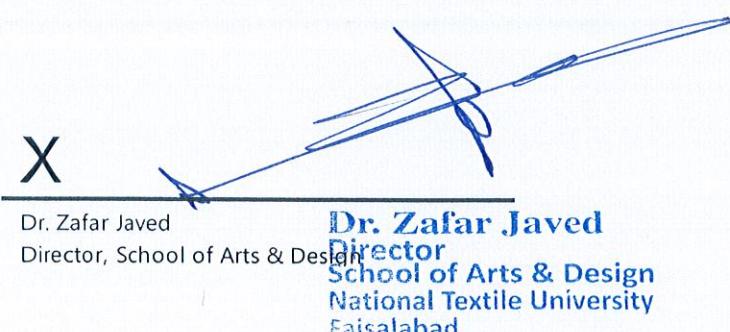
Quality Assurance:

- Food Safety: All food items and beverages should comply with the relevant food safety and hygiene regulations, ensuring the well-being of the guests.
- Taste and Presentation: The dishes and sweets should be flavorful, visually appealing, and presented in an attractive manner.
- Service Standards: The service staff should be trained, courteous, and professional, delivering excellent service throughout the event.

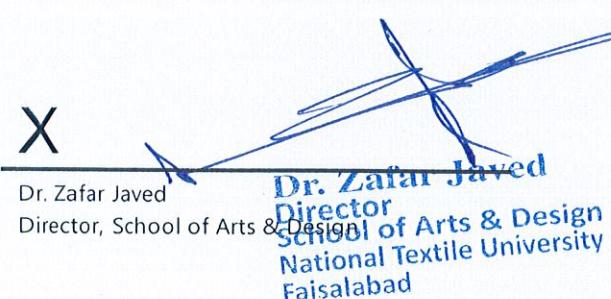
Note: Bidders should provide detailed information about the proposed menu, including the dish, non-carbonated drinks, and assortment of sweets.



<p>Emphasis should be placed on the quality of ingredients, taste, and presentation. Samples may be requested for evaluation. The seating arrangement, lighting setup, provision of revolving fans, sound system, and temporary stage should be described in detail to ensure a comfortable and enjoyable experience for the graduating students. The bidder should also include a plan for post-event cleaning of the venue.</p>		
<p>7. Miscellaneous items Specification Details:</p> <p>1. Souvenir Framing:</p> <ul style="list-style-type: none"> - Size: 18"x24" - Frame: 1-inch black matt frame <p>- Mounting Sheet: 2-inch off-white window cut mounting sheet, 3mm thick</p> <p>Logo printed on frame (3/4 x 3 inch)</p> <ul style="list-style-type: none"> - Quantity: Total of 15 frames required <p>2. Flower Bouquets:</p> <ul style="list-style-type: none"> - Size: 18"x30" - Flowers: Seasonal flowers with a combination of tulips and lilies 	<p>Lumpsum</p>	

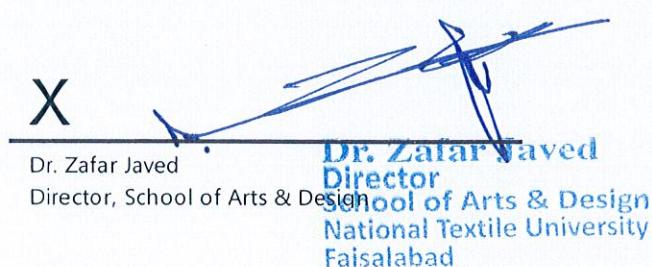


<ul style="list-style-type: none"> - Packing: Good packing ensuring no harmful leaves or plants - Quantity: Three flower bouquets required to be supplied one per day at 10.30 AM on Day 1, Day 4, and Day 7 <p>3. Ribbon for Opening Ceremony:</p> <ul style="list-style-type: none"> - Length: Two rolls of 10 yards each - Width: 1 inch - Material: Satin silk fabric - Color: White <p>4. Cable Ties:</p> <ul style="list-style-type: none"> - Length: 12 inches (Quantity: 1000 pieces), 8 inches (Quantity: 1000 pieces) - Material: Nylon cord, 2/8" thick (200 meters) - Fish Cord: 0.7 mm (400 meters) <p>5. Adhesive Tapes:</p> <ul style="list-style-type: none"> - Type: Transparent adhesive tapes - Quantity: 1/2" width (10 rolls), 1" width (10 rolls) 		
<p>8. Ramp and allied arrangements for Fashion Show:</p> <ul style="list-style-type: none"> - Dimensions: The ramp should have a length of 40ft and a width of 08ft, providing a spacious and suitable platform for models to showcase their designs. 	Lumpsum	



 Dr. Zafar Javed
 Director, School of Arts & Design
 SCHOOL OF ARTS & DESIGN
 National Textile University
 Faisalabad

<ul style="list-style-type: none"> - Sturdy Construction: The ramp structure should be sturdy and capable of supporting the weight of models and any additional equipment. - Safety Measures: Non-slip surface materials should be used to ensure the safety of the models during their walk. <p>Light Truss and SMD Display:</p> <ul style="list-style-type: none"> - 1. Light Truss System: <ul style="list-style-type: none"> - A complete light truss system shall be provided. - The truss system should be designed to securely hold and position lighting fixtures for optimal illumination of the stage and ramp area. - The truss material should be durable and capable of withstanding the weight and stress of the lighting fixtures. - The truss system should be adjustable to allow for flexible positioning of the lights as per the event requirements. 2. Lighting Fixtures: <ul style="list-style-type: none"> - High-quality lighting fixtures shall be included as part of the system. - The fixtures should provide sufficient brightness and coverage to illuminate the stage and ramp area effectively. 		
---	--	--



- The fixtures should have adjustable angles and beam widths to achieve desired lighting effects.
- LED lights are preferred for their energy efficiency and long lifespan.
- The fixtures should have the option for different lighting effects, such as color mixing or strobe effects, to enhance the visual appeal of the fashion show.

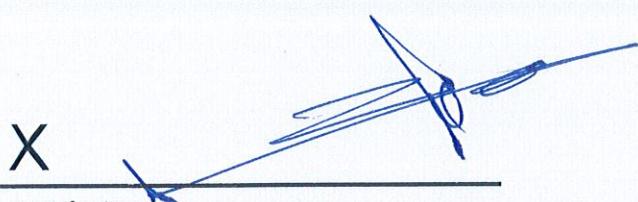
3. Remote Control:

- The lighting system should include a remote control functionality.
- The remote control should allow for convenient adjustment of the lighting settings, including brightness, color, and effects.
- The remote control range should be sufficient to operate the lights from a reasonable distance.

SMD Display for Fashion Show:

1. Size and Configuration:

- The SMD display should cover the full width of the stage, approximately 32 feet.
- It should be designed in a three-segment configuration, consisting of two wings on each side and a central big piece.



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<ul style="list-style-type: none"> - The wings and central piece should seamlessly integrate to form a cohesive visual display. - The height of the SMD display should be 10 feet, providing sufficient visibility to the audience. <p>2. Display Technology:</p> <ul style="list-style-type: none"> - The SMD display should utilize advanced LED technology for vibrant and high-resolution visuals. - It should have a pixel pitch suitable for displaying clear images and videos from a distance. - The display should have a wide viewing angle to ensure visibility from different parts of the venue. - The LED modules used in the display should be of top quality, offering consistent brightness and color reproduction. <p>3. Multimedia Support:</p> <ul style="list-style-type: none"> - The SMD display should support multimedia content playback, including images, videos, and animations. - It should be compatible with various media formats and resolutions. - The display system should have the capability to seamlessly switch between 		
---	--	--



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

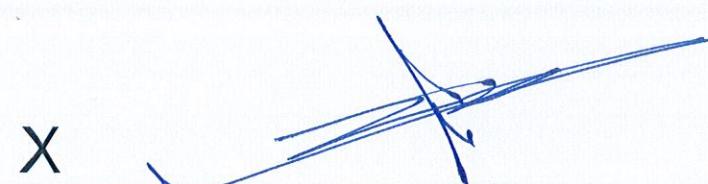
<p>different content sources during the fashion show.</p> <ul style="list-style-type: none"> - It should have sufficient connectivity options to interface with multimedia devices such as laptops, media players, or live video feeds. <p>4. Control System:</p> <ul style="list-style-type: none"> - The SMD display should come with a reliable control system for managing and controlling the content playback. <p>Stage:</p> <ul style="list-style-type: none"> - Dimensions: The stage should measure 32ft by 20ft, offering a spacious performance area for models, performers, and event participants. - Sturdy Construction: The stage structure should be robust and stable, capable of supporting the weight of individuals and equipment. - Lining and Covering: All linings and coverings used on the stage should be clean and wrinkle-free, ensuring a professional and polished appearance. <p>Sound System:</p> <ul style="list-style-type: none"> - High-Quality Sound: A professional Pro and High Definition array sound system, sound system should be provided to deliver clear and 		
--	--	--



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

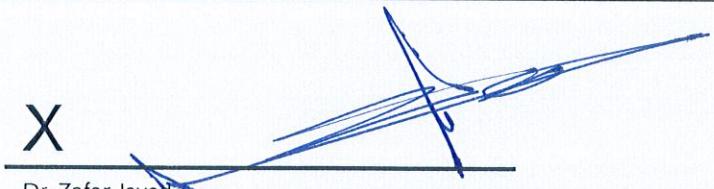
<p>balanced audio for announcements, music, and performances during the fashion show.</p> <ul style="list-style-type: none"> - Audio Equipment: The sound system should include microphones, speakers, amplifiers, and any other necessary audio equipment for optimal sound quality. <p>Smoke System:</p> <ul style="list-style-type: none"> - Special Effects: A smoke system should be installed to create captivating visual effects on the stage, adding depth and ambiance to the fashion show. - Safe Operation: The smoke system should comply with safety regulations and guidelines to ensure the well-being of the performers and audience. <p>Ramp Side Effects:</p> <ul style="list-style-type: none"> - Paper Poppers: The sides of the ramp should be fitted with paper poppers, which can be remotely triggered during the finale walk to create an exciting and celebratory atmosphere. <p>Installation of Photo Stall Backdrop:</p> <ul style="list-style-type: none"> - Dimensions: The photo stall backdrop should have dimensions of 8ft by 16ft, providing a visually appealing background for photography. - User-Provided Frames and flex: The user will provide two frames measuring 8ft by 8ft, and the vendor will install the printed flex onto the frames to create the backdrop. 		
--	--	--



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>- Installation Duration: The installation of the photo stall backdrop should be completed within a single day.</p> <p>Quality Assurance:</p> <ul style="list-style-type: none"> - Cleanliness: All equipment, linings, and coverings should be thoroughly cleaned and maintained to ensure a crisp and professional appearance. - Safety Measures: The installation should comply with safety standards and regulations, prioritizing the well-being of the models, performers, and attendees. - Equipment Reliability: All audio, lighting, and smoke systems should be of high quality and in excellent working condition, ensuring uninterrupted operation throughout the fashion show. <p>Note: Bidders should provide a detailed plan for the construction and installation of the ramp, light truss, SMD display, stage, sound system, smoke system, and photo stall backdrop. Emphasis should be placed on the quality, safety, and reliability of the equipment and installations. The vendor is responsible for the cleanliness and maintenance of all components. Samples or demonstrations may be requested for evaluation. The installation and dismantling of the equipment should be completed within the specified timeframe.</p>		
<p>9. Seating Arrangement for Fashion Show:</p>	<p>Sofa Seating 100 Standard chairs 100</p>	



Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

- **Sofa Seating:** Provide 100 comfortable and stylish sofas for the fashion show attendees. The sofas should be well-padded, visually appealing, and kept impeccably clean throughout the event.

- **Standard Chairs:** Arrange 100 standard chairs that are sturdy, ergonomic, and maintained in a pristine condition for the comfort of additional guests.

Quality Assurance:

- **Cleanliness:** The seating options should be thoroughly cleaned and free from any stains, dirt, or debris. Regular maintenance and cleaning should be conducted during the event to ensure a hygienic seating environment.

- **Comfort:** Prioritize the comfort of the guests by providing well-cushioned seating options that allow them to enjoy the fashion show without any discomfort or distractions.

- **Aesthetics:** The sofas and chairs should be visually pleasing, enhancing the overall ambiance and theme of the event.

Note: Bidders should provide details and specifications of the sofas and standard chairs they propose to supply, with an emphasis on their cleanliness and maintenance procedures. Samples or demonstrations may be requested for evaluation. The vendor is responsible for the arrangement, setup, and ongoing cleanliness of the seating area. Regular

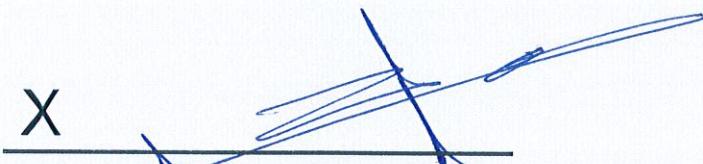


X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

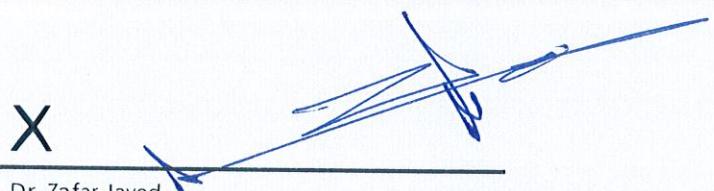
<p>checks and cleaning should be conducted during the event to ensure a pleasant seating experience for all guests.</p>		
<p>10. Supply of Lunch for Jurors:</p> <ul style="list-style-type: none"> - Menu: Provide a well-balanced lunch consisting of one dish, a sweet dessert, cold drinks, and mineral water for each juror. - Quantity: The lunch should be prepared for four persons on Day 1, Day 4, and Day 7 of the event. - Freshness: Ensure that the lunch is freshly prepared and delivered to the designated area in a timely manner. The food should be served at an appropriate temperature to maintain its quality and taste. - Suitably Hot/Cold State: Hot dishes should be served hot, maintaining their temperature and ensuring they are not lukewarm or cold. Cold drinks and mineral water should be served chilled, maintaining a refreshing state. - Quality Assurance: Emphasize the use of high-quality ingredients, hygienic preparation methods, and 	<p>16 Persons</p>	



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>adherence to food safety standards throughout the lunch preparation and delivery process.</p> <p>- Packaging: Proper packaging and labeling should be implemented to preserve the freshness and integrity of the food items during transportation and serving.</p> <p>Note: Bidders should provide detailed information regarding the proposed lunch menu, including dish options, sweet dessert choices, and the variety of cold drinks to be supplied. Additionally, the vendor should highlight their commitment to maintaining the freshness and appropriate temperature of the food items. Samples or tastings may be requested for evaluation. The vendor is responsible for the timely delivery of the lunches to the designated area on each specified day.</p>		
<p>11. Providing and Spreading Floor Covering/Carpet:</p> <p>- Floor Protection: The vendor is responsible for providing and spreading a thick floor covering or carpet of a neutral color tone to</p>	<p>6000 SFT for 14 Days</p>	



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

protect the synthetic three badminton courts during the event. The floor covering should be capable of preventing any damage to the court surface and providing a suitable base for the placement of 8ft x 8ft frames.

- Size and Quantity: The floor covering should be sufficient to cover the entire area of the badminton courts, as per the prescribed size. The exact dimensions will be provided by the management committee.

- Quality and Durability: The floor covering should be of high quality, durable, and capable of withstanding foot traffic and the weight of the frames placed on top of it. It should not leave any marks or residue on the court surface.

- Neutral Color Tone: The color tone of the floor covering should be neutral to blend well with the surroundings and not clash with the overall event aesthetics.

- Rate Quotation: Bidders should provide a per square foot rate for the supply and spreading of the floor covering. The quotation should be inclusive of all associated costs,



Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>including material, labor, and any additional services required.</p> <p>Quality Assurance:</p> <ul style="list-style-type: none"> - Floor Protection: Ensure that the floor covering provides effective protection to the synthetic badminton court, preventing any damage or markings. - Durability: Use high-quality materials that can withstand heavy usage and foot traffic without wearing out or losing their protective qualities. - Installation: Professionally spread the floor covering, ensuring it is free from wrinkles, securely fixed, and properly aligned to cover the entire badminton court area. Installation should be completed a day before the event. - Cleanup: Remove and clean the floor covering after the event, leaving the badminton court in its original condition without any residue or marks. <p>Note: Bidders should submit detailed specifications and samples of the proposed floor covering/carpet along with their quotation. The samples will be evaluated for quality, durability, and suitability. Any additional services</p>		
---	--	--


 Dr. Zafar Javed
 Director, School of Arts & Design

Dr. Zafar Javed
 Director
 School of Arts & Design
 National Textile University
 Faisalabad

<p>related to the floor covering, such as installation, removal, and cleanup, should be clearly outlined in the bid.</p>		
<p>12. Digital Photography Services for 14-Day Event:</p> <p>1. Pre-event Preparations:</p> <ul style="list-style-type: none"> - Pre-event Meeting: The vendor must attend a pre-event meeting with the management committee to discuss the event requirements, schedule, and expectations. - Equipment Check: The vendor should ensure that all photography equipment, including cameras, lenses, lighting, and accessories, are in proper working condition and ready for use. <p>2. Event Days Coverage:</p> <ul style="list-style-type: none"> - Comprehensive Coverage: The vendor will provide photography services for the duration of the 10-day event. This includes capturing candid moments, keynote speeches, 	<p>Lumpsum</p>	



Dr. Zafar Javed

Director, School of Arts & Design

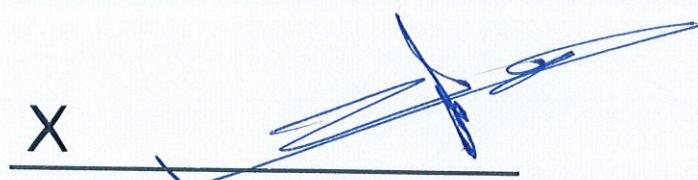
Dr. Zafar Javed
 Director
 School of Arts & Design
 National Textile University
 Faisalabad

presentations, panel discussions, and other significant activities.

- Skilled Photographers: The vendor should assign skilled photographers with experience in event photography to ensure high-quality and professional coverage.
- Multiple Locations: The event may take place in different venues or areas. The vendor should be able to cover all locations and manage the logistics accordingly.

3. Product Photography for Student Displays:

- Quantity: The vendor will capture two pictures of each student display, resulting in a total of 125 students.
- High-Quality Images: The pictures should be of high resolution and showcase the details and aesthetics of the student displays effectively.
- Post-processing: The vendor should provide basic editing, retouching, and color correction for the product images to enhance their visual appeal.



X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>4. Fashion Show Coverage:</p> <ul style="list-style-type: none"> - Photography and Videography: The vendor should capture the fashion show, including the models' walks, outfits, and overall ambiance. Additionally, the vendor should record three videos: one covering the entire fashion show, one focusing on the highlights of the event, and one short post-event promotional video. - Editing and Post-production: The vendor is responsible for editing the captured videos, including adding transitions, music, sound effects, and voice-overs to create a professional and engaging final product. <p>5. Deliverables and Timeline:</p> <ul style="list-style-type: none"> - Delivery Schedule: The vendor should provide a detailed timeline for delivering the edited photos and videos. This timeline should include the post-production process, quality checks, and final submission dates. - Digital Format: All photos and videos should be provided in a high-resolution digital format, compatible with common viewing platforms and suitable for online and offline distribution. 		
--	--	--



Dr. Zafar Javed

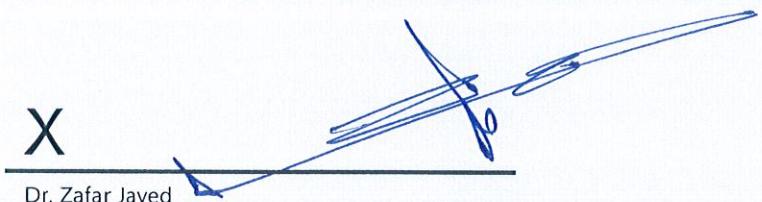
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

- Copyright and Usage: The management committee will retain the rights to use the photos and videos for promotional and documentation purposes related to the event and the institution.

6. Quality Assurance:

- Professionalism: The vendor and their team should exhibit a high level of professionalism throughout the event, ensuring punctuality, appropriate attire, and effective communication with the event organizers.
- Technical Expertise: The vendor should possess the necessary photography and videography skills, using professional-grade equipment and techniques to capture high-quality images and videos in various lighting conditions.
- Editing and Post-production: The vendor should have expertise in editing software and techniques to deliver well-edited, visually appealing photos and videos that align with the event's theme and requirements.



X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

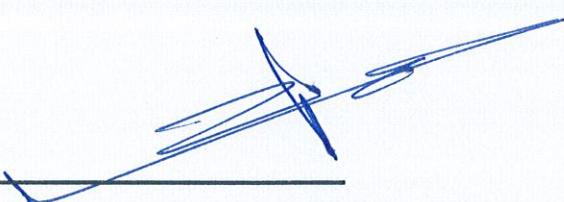
Note: Interested vendors should submit a comprehensive proposal that includes their experience, portfolio, equipment list, delivery schedule, and pricing details. The proposal should address all the specified requirements and demonstrate the vendor's ability to meet the event's photography and videography needs.

Vendor Confidentiality Agreement:

The selected vendor must sign a Non-Disclosure Agreement (NDA) prior to the commencement of any photography or videography services. The purpose of this agreement is to ensure the protection of sensitive and confidential information, as well as to maintain the privacy and exclusivity of the captured materials. The terms of the NDA include:

1. Non-Disclosure Obligation:

- The vendor agrees not to disclose, distribute, or share any photographs, videos, or other captured materials related to the event to any third party

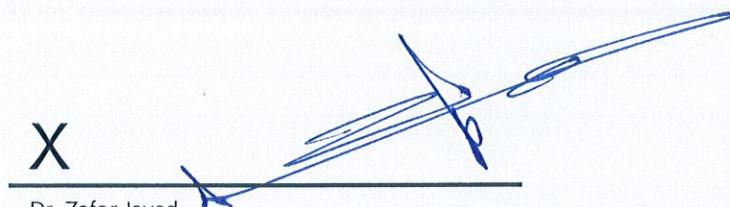


X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>without prior written consent from the event organizers.</p> <p>- The vendor shall not use any of the captured materials for promotional purposes or in any other context unrelated to the event without explicit permission from the event organizers.</p>		
<p>2. Ownership and Rights:</p> <p>- All intellectual property rights, including copyrights, for the photographs, videos, and other captured materials shall remain the property of the event organizers.</p> <p>- The vendor acknowledges that they have no right, title, or interest in the captured materials beyond the scope of their agreed-upon services.</p>		
<p>3. Data Protection and Security:</p> <p>- The vendor shall take appropriate measures to ensure the security and confidentiality of any personal data captured during the event. They shall handle and store such data in</p>		

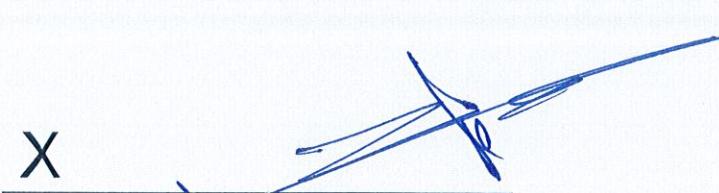


Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

<p>compliance with applicable data protection laws and regulations.</p> <p>- The vendor shall not retain any personal data captured during the event beyond the agreed-upon period necessary for the completion of their services.</p> <p>4. Confidentiality Duration:</p> <p>- The obligations of confidentiality shall remain in effect indefinitely, even after the conclusion of the event, unless otherwise specified in writing by the event organizers.</p> <p>By signing the NDA, the vendor demonstrates their commitment to maintaining the confidentiality and privacy of all captured materials and information associated with the event. Failure to comply with the terms of the NDA may result in legal action and the termination of the vendor's services.</p> <p>The event organizers reserve the right to request additional confidentiality measures if deemed necessary.</p>		
---	--	--

QUALITY APPROVAL NOTICE:


 Dr. Zafar Javed
 Director, School of Arts & Design

Dr. Zafar Javed
 Director
 School of Arts & Design
 National Textile University
 Faisalabad

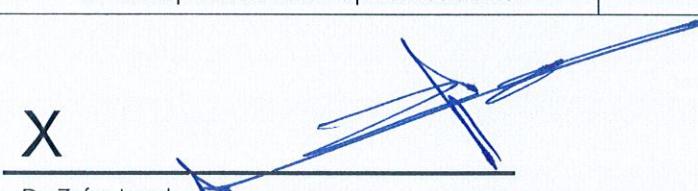
All items or services provided under the tender are subject to the final quality approval by the Event Quality Assurance (QA) Committee. The QA Committee is responsible for ensuring that all deliverables meet the required standards and specifications outlined in the tender documents. The following points should be noted:

1. Quality Evaluation:

- The QA Committee will assess the quality of the items or services based on predetermined criteria, including but not limited to performance, durability, reliability, aesthetics, and compliance with relevant industry standards.
- The Committee reserves the right to conduct inspections, tests, and any necessary evaluations to determine the compliance and suitability of the tendered items or services.

2- The quantities mentioned in the tender specifications are approximate and can be subject to adjustments based on pricing and availability within the allocated budget. The purpose of this flexibility is to allow for potential modifications that may be necessary to optimize the overall project scope while maintaining cost-effectiveness.

3. Compliance with Specifications:



X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

- All tendered items or services must adhere to the specifications and requirements specified in the tender documents. Any deviations or variations may result in disqualification or rejection.

4. QA Committee Decision:

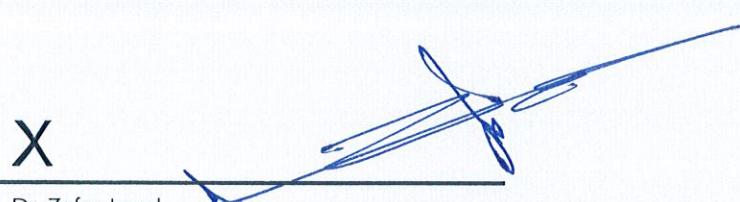
- The QA Committee's decision regarding the quality approval of the tendered items or services is final. The Committee may accept, reject, or request modifications to ensure compliance with the desired quality standards.

5. Remedial Actions:

- If any non-compliance or quality issues are identified during the evaluation process, the vendor will be given an opportunity to rectify the deficiencies within a specified timeframe. Failure to address the concerns adequately may result in disqualification or termination of the contract.

6. Collaboration and Communication:

- Vendors are encouraged to collaborate with the QA Committee throughout the evaluation process, providing any necessary documentation, samples, or evidence of compliance to support their submissions.



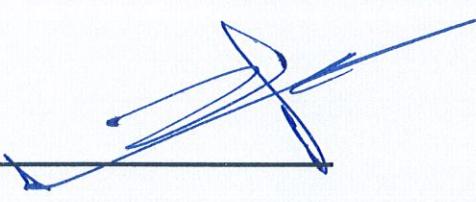
X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

The QA Committee's objective is to ensure that all items or services procured through the tender meet the highest quality standards and fulfill the event's requirements. By adhering to the quality approval process, we aim to deliver an exceptional and successful event experience.

Please be informed that the QA Committee's decisions are final, and their evaluations are crucial in determining the acceptance and suitability of the tendered items or services.



X

Dr. Zafar Javed
Director, School of Arts & Design

Dr. Zafar Javed
Director
School of Arts & Design
National Textile University
Faisalabad

Specifications of Tender Sr. # 13

Generic Specification of Mattress(Foam)

Size of Mattress (in inches)

- Length 78"
- Width 36"
- Thickness 4"

Height

R. ~~Specs~~

16/06/2025

Please consider such specifications
for the purchase of
Mattress.